

# *Eskdaleside cum Ugglebarnby Parish Council*

Minutes of the proceedings of the Meeting of Eskdaleside cum Ugglebarnby Parish Council held on **Monday 7<sup>th</sup> April 2025 at 6.30pm in Sleights Village Hall** pursuant to Summons

**PRESENT:** Councillor A Watson (Chairman) in the Chair. Councillors; D Tate, A Harrison, J Parkin, R Corner, P Perry, S Bremner, M Warner, L Jones.

Cllr Clive Pearson – NYC  
A-M Benson - Clerk

## **1. APOLOGIES.**

- 1.1. To receive apologies for absence and record these in the minutes. **Noted:** No apologies were received for the meeting. **RESOLVED:** Following Cllr Atherton's resignation, the Council thanked him for volunteering as a councillor and wished him continued health and well-being. Clerk to write to him to express this.
- 1.2. To consider the approval of reasons for absence given by councillors. None to consider.

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## **2. DISPENSATION AND INTERESTS.**

- 2.1. *To receive, consider and decide upon any applications for dispensation.* **Noted:** None were received
- 2.2. *To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests.* **Noted:** None were received

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## **3. MINUTES.**

- 3.1. *To confirm the minutes of the Parish Council meeting held on the 3<sup>rd</sup> March 2025, as a true and correct record.* **RESOLVED:** to agree and approve the previous minutes.

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## **4. PUBLIC PARTICIPATION SESSION**

*There will be a public session where members of the public can ask questions and raise issues relating to the Parish Council (maximum 15 mins).* **Noted:** No members of the public attended

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## **5. POLICE MATTERS.**

- 5.1. *To receive report.* **Noted:** the contents of the report.

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## **6. NORTH YORKSHIRE COUNCIL (NYC) REPORT.**

*To receive general update report from the NYC Councillor and updates on items detailed from previous meetings and to decide on actions to be taken, where necessary. Councillors have an opportunity to ask questions.*

Cllr Pearson explained the reasoning for the recent NYC decision regarding school transport, due to start in September 2025. The NYC document on Boundary Changes is now out for consultation if Councillors want to have a look and consider.

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## **7. ITEMS FROM MEETING HELD ON THE 3<sup>rd</sup> MARCH 2025**

*To receive information on the following ongoing issues and decide actions to be taken, where necessary:*

- 7.1. Carr Hill Lane Development – update on road safety concerns. The Clerk and Cllr Harrison have been liaising with the Council and Planning regarding the concerns about parking and mud on the roads. Additional concerns were raised about the unclear road signs and markings where 5 roads now come together, and additional residents' cars on a single-track lane. **RESOLVED:** Clerk to write to Highways regarding this.

- 7.2. Website Update - Clerk and Cllr Bremner updated the Council that most of the relevant content has been ported over. New website address is [www.esk-ugg-pc.gov.uk](http://www.esk-ugg-pc.gov.uk). Currently running both websites, pending launch of new one. **RESOLVED:** Councillors asked to have a look at the new website and feedback with comments. Clerk to gain access to Google business from Victoria Pitts. Cllr Bremner to draft an advertorial for the Whitby Advertiser for website and VE Day celebrations. Agreed that three years' worth of documents to be kept on website, for anything else people are to request from Clerk. Launch will be held after the May meeting. Cllr Bremner to be made an admin on Eskdaleside cum Ugglebarnby Parish Council Parish Council Facebook page.
- 7.3. VE Day 80th Celebrations - Update from Clerk on arrangements and declarations. **RESOLVED:** Cllr Harrison to make the declaration. The Estate are asking if people can help marshal attendees. The Village Hall agreed to hoist a flag for VE Day – Clerk to purchase. Cllr Tate to see if photographer can attend.

**8. PLANNING APPLICATIONS.** To consider and decide upon the following planning applications:

*NYM/2025/0190, Woodsmith Mine, Sneaton - Application for permission for exploratory potash borehole, associated equipment including drilling rig (max height 19 metres) on an existing platform and welfare facilities within a compound at Woodsmith Mine.*

A brief discussion was had on this topic, but no objections or comments were raised.

**9. PLANNING DECISIONS.** To receive and note the following planning decision/information: Granted with conditions - NYC ZF25/00165/HS - [16 Linden Close Briggswath Whitby North Yorkshire YO21 1TA](#) - Conversion and extension to garage to form annexe

There were no objections to this planning permission. However, a resident has told us about a shed that has been erected very close to the path, with a hedge being removed to facilitate this.

**RESOLVED:** Clerk to write to planning to notify them and ask whether this is compliant with the existing planning permission.

**10. ANGLO AMERICAN (AA) / WOODSMITH MINE.**

**Heather King of AA Woodsmith Mine to attend**

- 10.1. To consider any issues in respect of mining activities that impact the Parish and decide on actions to be taken. Heather King of AA attended and supplied the Report from AA – with a handy summary on the back page. Ms King explained the shaft had exceeded the 800m milestone which is halfway. AA are currently in looking for a Strategic Funding partner , as they need funding this year. With all going well they are looking at starting production in 2030.
- 10.2. Skills4Work Team. Update on works undertaken or to be undertaken and decide actions to be taken if necessary. Jason, the team lead has been off work and there is now a backlog of work for the teams. Jason is employed by NYC, and Cllr Clive will look into a possible back-up team manager and report back.

**11. FINANCE.** To consider and decide action where necessary.

- 11.1. To receive the payment schedule and approve payment of the invoices detailed therein and sign cheques. **RESOLVED:** to agree and approve the payment schedule.
- 11.2. To receive and approve the bank reconciliation and year-end finances. **RESOLVED:** to agree and approve the bank reconciliation. Clerk to update 3-year budget and bring to the May meeting.
- 11.3. Audits. **Noted:** nothing to report.
- 11.4. Internet Banking update. Clerk has received the paper mandate to change signatories etc. Banking address has been updated to the Clerk's address.
- 11.5. Model Agreement monies – report to NYC has been sent and all MA money was spent in 2024-25.

- 11.6. Annual Risk Assessment – **RESOLVED**: Clerk to tailor an example Risk Assessment policy and send to councillors for next meeting. Clerk to complete risk assessment for VE Day. Cllr Tate to complete a review of all assets for the May meeting.
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**12. PARISH MAINTENANCE.** To consider issues and decide actions to be taken, if required.

- 12.1. **Public Conveniences.** – Update and decision on actions to be taken.
- 12.1.1. PAT and emergency light testing – Now completed.
- 12.1.2. Door closing time has been changed to summer hours 7.00am and 7.00pm.  
Councillors mentioned that they have received lots of comments about how nice the toilets are, and surprise that we do not charge for them. **RESOLVED**: to look at the issue of funding at a subsequent meeting. Cllr Tate said that the men's extractor fan is on the wrong way, he agreed to have a look at reversing it.
- 12.2. **Parish Council Assets - Maintenance / Repairs to – Update and decide on actions to be taken.**
- 12.2.1. Village pump refurbishment. Cllr Tate has undergone a trial fit. **RESOLVED**: the pump is to be cemented in place and painted.
- 12.2.2. Village pump plaque costs. **RESOLVED**: Deferred to subsequent meeting.
- 12.2.3. Bench replacements. We are still waiting on the Skills4Work team regarding this. **RESOLVED**: Deferred to next meeting
- 12.2.4. Plants for Planter at Littlebeck Bank – request for expenses from resident **RESOLVED**: to pay the resident and thank her for her work this year. The Council to devise a plan re planters and planting this year for ongoing work and expenses.
- 12.3. **Footpaths** – To receive report from Cllr Tate or the Clerk on any issues within the Parish boundary and decide on actions to take.
- 12.3.1. Featherbed Lane signs. **Noted**: Nothing to report
- 12.3.2. Whin Green to Iburndale footpath repairs. Contractors still not confirmed. **RESOLVED**: Defer to subsequent meeting
- 12.3.3. NYMNPA – PC priority route. **RESOLVED**: Clerk to re-send this email, after looking into who is dealing with this.
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**13. NYC / HIGHWAYS.** To consider issues and decide on actions to be taken.

- 13.1. Meeting with Karl Battersby re: EUPC working with Highways. **RESOLVED**: Clerk to send further email to Karl Battersby and if no response, follow up with Richard Flinton.
- 13.2. Response, if received, regarding site meeting at Ugglebarnby Low Lane regarding the excavated water filled hole in the verge. **RESOLVED**: Clerk to chase up a response.
- 13.3. Linden Close Wildlife area update – No work has been undertaken. **RESOLVED**: Clerk to chase up Parks and Grounds for an update.
- 13.4. Parking opposite Botham's shop update. **RESOLVED**: Clerk to chase up.
- 13.5. Road Safety at junction of Birch Avenue & Lowdale Lane, Sleights. **RESOLVED**: Clerk to chase up re: paying for white lines.
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**14. NETWORK RAIL AND SAFETY ISSUES AT SLEIGHTS STATION**

Cllr Tate provided feedback regarding his productive meeting with Network Rail re Sleights Station safety concerns. Network Rail will look to make some safety changes within 6-12 months.

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**15. COUNCILLORS ATTENDANCE AT EXTERNAL MEETINGS.** To consider reports and decide on actions to be taken.

NYMNPA Parish Forum – Cllr Harrison's report was noted. NYMNPA want to change Parish Forum's structure – from 10 meetings a year with minimal Parish Council attendance, to make it more relevant and useful. NYMNPA are also looking at a new grant system, which will allow Parish Councils to bid for work every year, if it aids their aims and objectives.

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**16. CORRESPONDANCE.** The following correspondence was received and the decisions made were as follows.

**16.1. For Decision**

- 16.1.1. Response to complaint to Royal Mail regarding the removal of the Post Box at Iburndale. A response to the complaint has been received and circulated to Councillors.  
**RESOLVED:** Clerk to write back to Royal Mail and ask that the response addresses the issues of the steep gradient to neighbouring post-boxes, and local residents' disability/frailty to access. Also include the issue of residents being told it had been stolen when it wasn't. Clerk to investigate escalating complaint to the postal ombudsman.

**16.2. For information only.** (Not for discussion or decision).

- 16.2.1. General correspondence circulated to Councillors.  
 16.2.2. General updates from YLCA circulated to Councillors.  
 16.2.3. Information and / or public consultations received from NYC and other third parties circulated to Councillors and where appropriate uploaded to the Parish Council Web site.

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**17. MATTERS REQUESTED BY COUNCILLORS FOR INCLUSION ON THE NEXT MEETINGS AGENDA.**

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**18. DATE OF NEXT MEETING.**

Request from Clerk to change the date of the meeting in May 2025.

**RESOLVED:** date of next meeting to be changed to Wed 14<sup>th</sup> May, if the room is available

**Wednesday 14<sup>th</sup> May 2025 - 6:30pm,** Annual Council Meeting, followed immediately by the ordinary Parish Council meeting - Joyce Sargent Room, Sleights Village Hall.

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**Meeting closed at 8.30pm**

**Signed:** ..... **Chairman.**

**Dated:** .....

Anne-Marie Benson  
 Proper Officer (Clerk)

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