Eskdaleside cum Ugglebarnby Parish Council

Minutes of the proceedings of the Meeting of Eskdaleside cum Ugglebarnby Parish Council held on **Monday 7th July 2025 at 6.30pm in Littlebeck Village Hall** pursuant to Summons

PRESENT: Councillor A Watson (Chairman) in the Chair. Councillors: S Bremner, A Harrison, L Jones, J Parkin and M Warner.

C Raistrick – Clerk

Members of the public

1. APOLOGIES.

1.1. Councillors R Corner, P Perry and D Tate,

1.2. **RESOLVED**: To approve the reasons for absence.

---

2. DISPENSATION AND INTERESTS.

2.1. To receive consider & decide upon any applications for dispensation. **Noted**: None received

2.2. To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests. **Noted**: None received

---

3. MINUTES.

RESOLVED: The minutes of the Parish Council meeting held on 2nd June were agreed and approved as a true and correct record.

---

4. PUBLIC PARTICIPATION SESSION

A number of members of the public from Eskdaleside cum Ugglebarnby were in attendance at the meeting to discuss their concerns about the North Yorkshire Council Local Plan. They explained that they had met recently and had drawn up a list of their concerns to submit to the Consultation on the NYC Local Plan. These concerns included flooding, wildlife habitats, housing demand, areas of possible development. They asked the Parish Council about any response to the consultation that they were proposing to make.

It was explained that this issue had been discussed at previous meetings and that, at the June meeting, it had been agreed that a statement to submit to the consultation would be drawn up and discussed at the July meeting. It was also explained that the Parish Council were quite limited in the way that they could respond to this consultation, being unable to comment on specific sites. However, it was felt that many of the concerns raised by the attendees at the meeting had been picked up by the Council. Concerns discussed by the Parish Council included overloading the sewerage system, the potential for increased flooding, the overdevelopment of the area leading to issues with traffic, access to sites, impacts on the schools, surgery, the environment etc, construction noise and the demand for housing in the area and what type of housing was required. It was also stated that any response should be submitted by 14th July.

The meeting was shown the map that highlighted the possible sites for development within the Parish Council area and it was again stressed that this was part of the consultation and that there were as yet no plans for the development and that nothing had as yet been agreed with any landowners.

It was suggested that they should make their views known to their local North Yorkshire Councillor (Cllr Clive Pearson). It was also suggested that they all, iindividually, submit their views to the consultation. It was again stressed that at this point it was very much a consultation and that nothing had yet been decided.

5. POLICE MATTERS.

The report for June 2025 included only one item relating to the Eskdaleside cum Ugglebarnby Parish Council Area. This related to a road traffic collision.

6. NORTH YORKSHIRE COUNCIL (NYC) REPORT.

Councillor Pearson was not at the meeting.

7. ITEMS FROM THE MEETING of 2nd June 2025.

7.1. Consultation on the Local Plan. Draft wording for the response to the consultation on the Local Plan had been shared with the Parish Councillors via email by Cllr Tate and this was discussed. The meeting was reminded that any response as a Parish Council must meet specific criteria or it would not be considered. Specific sites could not be referred to. **RESOLVED**: To approve the wording of the response drawn up by Cllr Tate. This will be uploaded to the consultation document by the Clerk before the deadline (15th July). A copy of the approved wording was given to the members of the public at the meeting.

8. PLANNING APPLICATIONS.

8.1. **NYM/2025/0371** – **Rosedale Cottage, 1 The Row, Iburndale** Application for Listed Building consent for installation of replacement timber double glazed windows, timber facias and door to rear elevation at Rosedale Cottage, 1 The Row, Iburndale.
Guidance from the councillor with responsibility for reviewing planning applications had been sent by email for the meeting to consider. It was explained that although the main part of the building was listed, the application related to the 1970s extension and that this would have no visual impact on the listed part of the building. **RESOLVED**: To support this application

8.2 **NYM/2025/0352** - **Granary Cottage, Hobbin Head, Sleights**. Application for demolition of conservatory, porch and garage and construction of single storey side and rear extensions together with creation of car parking and turning area (resubmission following withdrawal of NYM/2023/0757) at Granary Cottage, Hobbin Head, Sleights.
The Parish Council had objected to the previous application due to lack of parking and a turning area before joining a narrow road. This new application addresses this issue, and it was suggested that the application be supported. **RESOLVED**: To support this application.

9. PLANNING DECISIONS. To receive and note the following planning decision/information:

9.1. **Noted**: **ZF25/00431/HS 63 Carr Hill Lane Briggswath Whitby North Yorkshire YO21 1RS** Application Permitted (with conditions**).**

10. ANGLO AMERICAN (AA) / WOODSMITH MINE.

10.1. Issues regarding mining activities that impact the Parish. Noted: None raised.

10.2. Skills4Work Team. Nothing had been heard from the Skills4Workk Team at the time of the meeting.

11. FINANCE. To consider and decide action where necessary.

11.1. To receive the payment schedule and approve payment of the invoices detailed therein and sign the cheques. **RESOLVED**: To approve the payment schedule and to sign the cheques.

11.2. To receive and approve the Bank reconciliation and Budget vs Actual for June 2025. **RESOLVED:** To approve the Bank Reconciliation and Budget vs Actual for June 2025.

11.3. To note the letter from Sleights Village Hall regarding the increase in hall hire rates from Sleights Village Hall from September 2025. **NOTED**: The hourly rate for room hire at Sleights Village Hall will increase from September 2025.

12. PARISH MAINTENANCE. To consider issues and decide actions to be taken, if required.

12.1. **Public Conveniences. –** Update and decision on actions to be taken.

12.1.1. Cllr Tate had discussed the donation box with a member from the body responsible for Lealholm Toilets as they have a voluntary contribution box. They stated that they receive contributions of approximately £600 per year and that there was less vandalism when the box was outside the toilet block rather than being placed inside and out of sight. He suggested that any box for voluntary contributions should be bolted to the central pillar outside between the two doors. He has found a box similar to the one used by Lealholm but would like to look at other designs and obtain further quotations. **RESOLVED**: Further quotes should be obtained for other boxes

After reviewing documentation relating to the toilets it was found that there was no restriction to the opening and closing times of the toilets. Cllr Tate suggested that the closing time in Winter should be extended from 5pm to 7pm and in Summer from 7pm to 8pm. **RESOLVED**: The opening times of the toilets should be extended in Winter to 7pm and in Summer to 8pm.

Cllr Tate suggested suggested additional cleaning supplies for the toilets. **RESOLVED**: To approve the purchase of these toilet supplies.

12.2. **Parish Council Assets - Maintenance / Repairs to – Update and decide on actions to be taken.**

12.2.1. Village pump refurbishment. The pump has now been painted – there remains some work to complete on the internal mechanism.

12.2.2. Discussion was held about the plaque and publicising the pump. It was felt that the suggested wording for the plaque was too detailed and was perhaps more suitable for an article on the website. **RESOLVED**: Cllr Jones to take photos of the pump. An article will be put on the website. Cllr Bremner to discuss wording of plaque with Cllr Tate which should be brought back to the meeting in September

12.2.3. Bench replacements. Cllr Tate had met with Russ Harland and agreed on the location of the new base for the replacement bench on Sandy Lane. The job will be completed as soon as Mr Harland has time. In addition, Cllr Tate suggested that the painting or oiling of the existing seats should be arranged and that the clerk should obtain quotes.

RESOLVED: The clerk to obtain quotes to refresh all the benches- painting or oiling. It was agreed that further clarity was needed regarding the maintenance of the benches at the September meeting.

12.3. **Footpaths**. To receive report from Cllr Tate or the Clerk on any issues within the Parish boundary and decide on actions to be taken.

12.3.1. Featherbed Lane signs. Cllr Tate suggested that a small plastic engraved sign to be fixed on to the supporting posts be purchased. **RESOLVED**: to purchase such a sign for Featherbed Lane.

12.3.2. Whin Green to Iburndale footpath repairs. Nothing further has been heard and the tree remains in the beck. Concerns were expressed that this could cause flooding on the footpath when there is heavy rain. **Resolved**: To write to Jonathan Walton, the new Public Rights of Way Officer for the NYMNPA and ask which body is responsible for this area.

12.3.3. NYMNPA – PC priority route. Nothing further to report. **RESOLVED**: Clerk to check when the previous clerk resent the information and follow up with the NYMNPA

---

13. NYC / HIGHWAYS. To consider issues and decide on actions to be taken.

13.1. Meeting with Karl Battersby regarding Highways. The Clerk has gone back to Karl Battersby's PA and asked for any update on a meeting. The Clerk had also asked if it would be easier for this to be during the day. In addition, Cllr Harrison mentioned that it is likely that in the future it

was likely that the Parish Council would need to bid for funding or seek alternative sources of funding so that it would be useful to access training events related to this. **RESOLVED**: If a response is received, and the meeting offered is during the day, this should be accepted. The Clerk should book on the NALC training in September called 'Beyond the Precept: Exploring alternative income sources' and look for further training about writing funding bids.

13.2. Smiddyfields signage. **NOTED**: No response received about this.

13.3. Linden Close Wildlife area update. The Clerk hadn't received a response from Chris Roe but he had been on leave. However, it was reported that a couple of bollards had been put on the broken planks to stop people walking on them.

13.4. Parking opposite Bothams. No response yet. **RESOLVED**: Clerk to contact NYC again,

13.5. Footpath outside No 15 The Carrs and possible relocation of streetlight. No response received. **RESOLVED**: Clerk to chase up Highways for the next meeting if no response.

---

14. WEBSITE & SOCIAL MEDIA POLICY

Discussion took place about how many years of documents needed to be transferred to the new website and it was agreed to go back to April 2024 for now so that there was one full year plus the current year's documents on the new website. Once all the documents for that period are on, the council needs to consider how the new website can be publicised. The clerk will transfer any current year documents, share the link to the reports with Cllr Bremner and familiarise herself with the structure of the new website which will be sent to her by Cllr Harrison.

It was also noted that the Paish Council have a facebook page, but nobody is sure who the administrator for this page is. **RESOLVED** To try to discover the origins of the Eskdaleside cum Ugglebarnby Parish Council Facebook page. To check if Cllr Tate knows who the administrator for the page is.

---

15. PARISH PLAN REVIEW

Nothing further to be discussed at this point. The next review will be in June 2026.

---

16. COUNCILLORS ATTENDANCE AT EXTERNAL MEETINGS. To consider reports and decide on actions to be taken. **Noted**: None attended. The next meeting of the NYMNPA will be in October.

---

17. CORRESPONDENCE. The following correspondence was received and the decisions made were as follows.

17.1. **For Decision**

17.1.1. Update on complaint to Royal Mail regarding the removal of the Post Box at Iburndale. Still waiting for a response from Royal Mail to the formal complaint. **RESOLVED**: Clerk to check if anything further has been received from the Royal Mail.

17.1.2. Community Facilities Survey. This had been received from the NYMNPA and the clerk has completed it for Sleights, Littlebeck and Ugglebarnby. The clerk will email this to the councillors for review before submitting it to the NYMNPA.

17.1.3. Email from Dr Fester regarding the road surface of The Avenue. **RESOLVED**: Clerk will forward this query to North Yorkshire Highways.

17.1.4. Email from M Garnet re overgrown land on Ingham Close. It was stated that this issue had been before the Parish Council before and that it was difficult to ascertain who was responsible for the area. **RESOLVED**: Clerk will send a question to North Yorkshire Council about this issue.

17.2. **For information only.** (Not for discussion or decision).

17.2.1. General correspondence circulated to Councillors.

17.2.2. General updates from YLCA circulated to Councillors.

17.2.3. Information and / or public consultations received from NYC and other third parties circulated to Councillors and where appropriate uploaded to the Parish Council Web site.

It was requested that one email per week with the all correspondence received that week from that organisation be emailed from the clerk to the councillors rather than forwarded on as received.

---

18. MATTERS REQUESTED BY COUNCILLORS FOR INCLUSION ON THE NEXT MEETINGS AGENDA.

Nothing raised,

---

19. DATE OF NEXT MEETING.

Monday 1st September 2025 - 6:30pm, Sleights Village Hall

Meeting closed at 8.20pm

Signed: …….. Chairman. **Dated: ……..**

Catherine Raistrick
Proper Officer (Clerk)
Tel: 07876 311667 - Email: esk.ugg@gmail.com