Eskdaleside cum Ugglebarnby Parish Council

Minutes of the proceedings of the Meeting of Eskdaleside cum Ugglebarnby Parish Council held on **Wednesday 2nd June 2025 at 6.30pm in Sleights Village Hall** pursuant to Summons

PRESENT: Councillor A Watson (Chairman) in the Chair. Councillors: S Bremner, R Corner, A Harrison, L Jones, J Parkin, P Perry, D Tate, M Warner.
C Pearson - North Yorkshire Councillor.

C Raistrick - Clerk

No members of the public were present.

1. **INTRODUCTIONS**
   1.1 The Chairman, Cllr A Watson, introduced the new clerk, Catherine Raistrick to the parish councillors.

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2. **APOLOGIES.**
   2.1. No apologies as all councillors present.
   2.2. N/A as no absence.

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3. **DISPENSATION AND INTERESTS**.
   3.1. To receive consider & decide upon any applications for dispensation. **Noted**: None received
   3.2. To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests. **Noted**: None received

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4. **MINUTES.**
   4.1. **RESOLVED**: The minutes of the Annual Meeting of the Parish Council held on the 14th May 2025, were agreed and approved as a true and correct record. However, it was noted that the meeting scheduled for April 2026 would have to be moved as this was a bank holiday. This will be changed at a future meeting.
   The minutes of the Parish Council meeting held on 14th April were agreed and approved as a true and correct record.

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5. **PUBLIC PARTICIPATION SESSION**
   Noted: No public attended.

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6. **POLICE MATTERS.**
   6.1. The Police Report for June had not been received as at 2nd June. The Chairman noted that the only entry on the previous Police Report was about an attempted burglary at a building site on Carr Hill Lane.

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7. **NORTH YORKSHIRE COUNCIL (NYC) REPORT.**
   7.1. Cllr Pearson had attended an extraordinary meeting of North Yorkshire Council regarding school transport and explained that a motion to amend the School Transport Policy had been defeated so the policy agreed in 2024 remains in place - assistance with travel, for those pupils who are eligible, is provided to the nearest suitable school (with available places) even if this is a school in a different local authority. Councillors were concerned about the impact for those pupils living on the edges of the county (Staithes, Danby, Castleton for example) who had always been taken to Whitby for secondary schooling but will now only be offered free transport to their nearest school which will be out of the county (in Redcar and Cleveland).

This will only affect those pupils about to go into Year 7 so it is likely that there will be families with children in different secondary schools in different local authorities for the next few years. Concern was also expressed about the effect this will have on the numbers in the secondary school in Whitby. Cllr Pearson stated that NYC will be monitoring this policy over the next year.

7.2. Highways signage. There has been a lot of work on the roads around the area in the last couple of months. This has meant road closures or traffic management with traffic lights. Councillors expressed frustration with the signage giving the details of the dates of the work which have been in place for a number of weeks prior to the work to give people warning of the disruption have then changed at the last minute or there are road closure signs which are inaccurate. Councillors also thought that there appeared to be a lack of coordination between the contractors working on the road and NYC Highways. Cllr Pearson agreed to relay this frustration back to Highways. He will also chase up with Karl Battersby the date of a meeting that he agreed to with the Parish Council.

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8. ITEMS FROM THE PREVIOUS MEETING.

8.1. Parking opposite Bothams – a query was raised with NYC about the large trucks parking on the grass verge opposite Botham and churning up the grass. Nothing had been heard about this. **RESOLVED**: The clerk will chase this query up.

8.2. The village hall at Littlebeck has been booked. It is understood that the keyholder is moving soon. **RESOLVED**: The clerk will check about access.

8.3. Toilet opening hours. DT had investigated this issue. Unfortunately he been unable to find the relevant information as it is probably in files still held by the previous clerk but he thought that the opening hours of the toilets was one of the planning conditions for the toilets that the council had considered building in the car park on Coach Road and did not apply to the original toilet block on Eskdaleside. The clerk will contact the previous clerk to arrange to have the files returned.

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9. PLANNING APPLICATIONS. **NYM/2025/0343** - Application for change of use of annexe (The Coach House) to independent dwellinghouse (no alterations) at Newton House, Sneaton. Please see link to NYMNPA planning page.
http://planning.northyorkmoors.org.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx
The application to convert the building to a residential building was passed in 2005 but with the condition that it be classed as an annexe to Newton House. It is, however, a detached building. The owners would now like it to be classed as an independent dwelling. There was discussion about access to both houses and it was noted that there would have to be shared access to both properties. **Noted**: No objections were raised regarding this application.

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10. PLANNING DECISIONS. To receive and note the following planning decision/information: **Noted**: None received.

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11. ANGLO AMERICAN (AA) / WOODSMITH MINE.

11.1. Issues regarding mining activities that impact the Parish. Noted: None raised.

11.2. Skills4Work Team. The Manager of Skills4Work (S4W) continues to be absent due to illness However, Cllr Tate had been told that he should be back in mid-June. When he returns there will clearly be several outstanding projects to complete many of which will be weather dependent or can only be completed if the Skills4Work team are capable of completing them S4W are aware of the request to install the benches.

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12. FINANCE. To consider and decide action where necessary.

12.1. Council Insurance Renewal. The renewal date for the insurance with Clear Councils is 24th June so it was felt that this year the council needed to renew with this company. However, it was agreed that further investigation into other options should be investigated next year. **RESOLVED**: Renew the insurance policy with Clear Councils for 2025.26 and add the invoice to

the payment schedule for June. The Clerk will find out about any conditions relating to this insurance policy

12.2. To receive the payment schedule and approve the payment of the invoices detailed on the schedule. **RESOLVED:** The payment schedule was approved and the cheques signed.

12.3. Bank Reconciliation and Budget vs Actual for May 2025 was given to the meeting to review. **RESOLVED** The bank reconciliation was approved.

12.4. Banking. Cllr Tate has completed the form to authorise bank statements to be sent directly to the new clerk. The clerk will confirm to Cllr Tate if this has been successful.

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13. ASSET MAINTENANCE

13.1. Cllr Tate has reviewed the asset register and noted all areas where there is a requirement for repairs. There is nothing urgent but he will speak to the clerk about contacting contractors to quote for the repairs.

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14. PARISH MAINTENANCE. To consider issues and decide actions to be taken, if required.

14.1. **Public Conveniences. –** Update and decision on actions to be taken.

14.1.1. *Voluntary contributions*. No quotation had been received for a contribution box. However, Cllr Pearson was able to give details of the contributions gathered at Lealholm and stated that it has been successful when a box was inside the toilets. Cllr Tate had checked with the cleaner who was willing to empty the box each time the toilets were cleaned. **RESOLVED**: Council will trial a voluntary contributions box. Cllr Tate to look at costs of a box and fixings.

14.1.2. Toilet cleaner holidays 24 June to 5th July. The clerk was happy to cover this and will liaise with Cllr Tate to find out details of cleaning.

14.2. **Parish Council Assets - Maintenance / Repairs to – Update and decide on actions to be taken.**

14.2.1. Village pump refurbishment. Cllr Tate reported that the pump has now been installed and just needs a final coat of paint. He is enquiring about a plaque which is likely to cost approximately £140. He will email wording for the plaque to all councillors to review **RESOLVED**: It was agreed that there should be a photo of the pump once complete for the website. Cllr Bremner will organise this with Cllr Tate .

14.2.2. Bench replacements. The benches are still awaiting installation due to issues with the Skills4Work team as reported at point 11.2. In addition, the base for the bench on Sandy Lane needs replacing. Cllr Tate had received a quote for £430 plus VAT. There was discussion about whether the bench could be fitted by Cllrs Tate and Harrison rather than waiting for the Skills4Work Team. **RESOLVED:** The quote for the base be accepted and the clerk to contact the contractor to arrange the work. The bench be installed by Cllrs Tate and Harrison if possible.

14.3. **Footpaths**. To receive report from Cllr Tate or the Clerk on any issues within the Parish boundary and decide on actions to be taken.

14.3.1. Featherbed Lane signs. Cllr Tate can get a small sign for Featherbed Lane for £40 and is looking at another alternative. **RESOLVED**: Cllr Tate will report back to the next meeting about this

14.3.2. Whin Green to Iburndale footpath repairs. **Noted**: Nothing has been heard about this. The tree is still there

14.3.3. NYMNPA – PC priority route. Nothing further has been heard about this. **RESOLVED**: Clerk to check when the previous clerk resent the information and follow up with the NYMNPA

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15. NYC / HIGHWAYS. To consider issues and decide on actions to be taken.

15.1. Meeting with Karl Battersby re working with Highways. No further information about a possible meeting. **RESOLVED**: Clerk to chase up this meeting and check the previous correspondence prior to doing this.

15.2. Response, if received, regarding site meeting at Ugglebarnby Low Lane regarding the excavated water filled hole in the verge. **NOTED**: No response received about this. It was noted though that the road is currently closed as Highways are renewing the bridge at Buskey House

15.3. Linden Close Wildlife area update. The wooden viewing platform over the pond has rotten planks that need repairing as they are a trip hazard and dangerous. **RESOLVED**: Clerk to contact NYC Parks and Grounds (Chris Roe) expressing concern about the condition of the platform.

15.4. Smiddyfields street signage. Discuss a request to NYC to improve the street signage for Smiddyfields to avoid confusion with Selstone Crescent. Currently a Smiddyfields sign is on Selstone Crescent resulting in a great many incorrect deliveries for Smiddyfields to Selstone Crescent. **RESOLVED**: Clerk to contact NYC and ask for a meeting at the site to discuss changing the signage. Cllr Tate stated that he was happy to attend such a meeting.

15.5. Request survey of footpath outside No 15 The Carrs and possible relocation of streetlight. The footpath outside 15 The Carrs is uneven and narrow due to the streetlight that is positioned on the footpath. This recently resulted in a wheelchair user falling into the road. **RESOLVED**: Clerk to contact Highways to report the obstruction and ask them to survey the footpath.

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16. WEBSITE & SOCIAL MEDIA POLICY

Cllr Harrison is to show Cllr Bremner what needs to be moved from the old to the new website. Cllr Harrison reported that there are a few blank areas including the section for newsletters. Once reports, minutes etc have been transferred Cllr Harrison will meet with Cllr Bremner to review the new website which will then be ready to go live.

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17. PARISH PLAN REVIEW

There were no comments on the Parish Plan. Appreciation was expressed for the work on the Parish Plan by Cllr Harrison. It was also suggested that a wider cross section of the parish needs to be involved in any further review and it was suggested that the Parish Council should perhaps be taking action on specific areas of the population (e.g older people) It was also felt that the Parish Council needs to be more proactive in taking action if an area is not performing as expected.

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18. COUNCILLORS ATTENDANCE AT EXTERNAL MEETINGS. To consider reports and decide on actions to be taken. **Noted**: None attended

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19. CORRESPONDANCE. The following correspondence was received and the decisions made were as follows.

19.1. **For Decision**

19.1.1. Update on complaint to Royal Mail regarding the removal of the Post Box at Iburndale. Still waiting for a response from Royal Mail to the formal complaint. **RESOLVED**: Clerk to check if anything further has been received from the Royal Mail.

19.2. **For information only.** (Not for discussion or decision).

19.2.1. General correspondence circulated to Councillors.

19.2.2. General updates from YLCA circulated to Councillors.

19.2.3. Information and / or public consultations received from NYC and other third parties circulated to Councillors and where appropriate uploaded to the Parish Council Web site.

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20. MATTERS REQUESTED BY COUNCILLORS FOR INCLUSION ON THE NEXT MEETINGS AGENDA.

Response to North Yorkshire Local Plan by the Parish Council. There is a section at the end for general concerns by a Parish Council and it was felt that it may be useful to raise concerns around planning including:

Drainage
Access
Traffic
Topography

Cllr Harrison send an email on 19th May with links to the review. The response needs to be submitted by 15th July. This item will be included on the agenda for the 7th July.

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21. DATE OF NEXT MEETING.

Monday 7th July 2025 - 6:30pm, Littlebeck Village Hall

Meeting closed at 8.00pm

Signed: …….. Chairman. **Dated: ……**

Catherine Raistrick
Proper Officer (Clerk)
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