

**ESKDALESIDE CUM UGGLEBARNBY
PARISH COUNCIL**

Minutes of the proceedings of the Meeting of Eskdaleside cum Ugglebarnby Parish Council held on **Monday 5 June 2023 at 6.30pm, in Littlebeck Village Hall** pursuant to Summons

Present:

Councillor A Watson (Chairman) in the Chair, Councillors R Corner, M Gregory, A Harrison, L Jones, J Parkin, P Perry, D Tate, M Warner & S Willmington

Also present were V J Pitts (Clerk), NYC Cllr C Pearson & representative from Yorkshire Wildlife Trust

Prior to the start of the meeting Cllr A Watson signed the Chairman's Declaration of Acceptance of Office

Public Session: No members of public present and no issues raised.

Presentation: Prior to the start of the meeting a presentation was given from a River Restoration representative from Yorkshire Wildlife Trust regarding updates on the BEACH Esk Project

Action by

- 1 **TO RECEIVE APOLOGIES FOR ABSENCE & APPROVE IF REQUIRED**
None
- 2 **TO IDENTIFY ANY ITEMS FOR DISCUSSION THAT MAY REQUIRE THE EXCLUSION OF THE PRESS AND PUBLIC**
 - a) None as no Youth Award Nomination Forms received for item 9/a/ (i)
- 3 **DECLARATIONS OF INTEREST**
 - Cllr P Perry declared an interest for item 8/ii/b
- 4 **POLICE MATTERS**
 - i) To receive any reports from the Police:
 - a) No Police representative present. Report received read out.
 - b) No issues highlighted to raise at the forthcoming online meeting with JP YLCA/Assistant Chief Constable on the 12 July 2023 (deadline 26/6/23 to put forward items). Noted Cllr JP to attend online meeting in capacity as nominated attendee for the NY Police Rural Affairs Forum.
- 5 **NYC UNITARY COUNCILLOR REPORT**
To receive general update reports from Unitary Councillor representative and updates on relevant items detailed below from recent meetings and decide further action where necessary. Opportunity for Cllrs to ask questions.
 - 1) To receive general update report from NYC Cllr C Pearson: Highlighted niggling issues following transition including limited communication between departments and not working as one team.
 - 2) To receive feedback on progress with Linden Close Wildlife Area: No updates
 - 3) Littlebeck – water running on highway: update report: No updates
 - 4) Arriva Sunday Bus Service No 95 & 96: Noted £2 fare extended to September including Coastliner
 - 5) Comments from Cllrs included issue of lack of communication over changes in bin collection dates at bank holidays in May
- 6 **MINUTES**
It was RESOLVED that the minutes of the Annual Meeting of the Council and the ordinary Eskdaleside cum Ugglebarnby Parish Council meeting held on 15 May 2023 should be approved and signed. VJP

7 REPORT ON MATTERS ARISING FROM PREVIOUS MEETING

VJP

The following issues were considered and action decided upon:

- i) Clerk to provide update on NYC reported issues:
 - A169 Ash Die Back Tree Removal Works: Response from NYC following Clerk contact about cancellation stated that estimate for works too high and currently deciding how to move forward. RESOLVED to respond stating: delay increases likelihood of danger to traffic; why did they not wait for the estimate before scheduling works; why did they not get more than one estimate and why was the parish council not informed of the cancellation
 - A169/Pickering Roadworks: Cllr suggestions of 24 hr customer service and signage at each end of affected roads to be put forward in the feedback session once dressing programme completed
 - Ash Die Back, Briggswath – Clerk reported, no feedback received
 - Tree on land off Lowdale Lane opposite entrance to the Avenue: Clerk advised of resident reporting tree but negative feedback provided by NYC together with referral to PC. Clerk read out email trail and advised reported to Richard Flinton issue of lack of shared knowledge of land ownership. Noted local operations manager getting tree inspected
 - B1410/Grass Cutting Junction: PC copied into email trail between resident and NYC. Noted scheduled grass cutting programme commences 12/6/23, NYC still carrying out investigation into safety performance of junction and that some strimming of the junction had taken place. Clerk highlighted to NYC visibility splay not completely cut nor in line with online grass cutting map
- ii) Noted that Beyond Housing undertaken repairs to Ingham Close Footpath (from School to No 22), and works completed on 1st/2nd June 2023 – comment that done a good job

8 PLANNING MATTERS

VJP

The following issues were discussed and decided upon

i) NYMNPA

- a) None

ii) NYC

- a) 23/00462/HS 25 Birch Avenue Sleights – erection of 2 storey rear extension: RESOLVED No Objections
- b) 23/00166/FL Holiday Cottage, River Gardens, The Carrs, Briggswath – erection of 2 storey front extension with first floor balcony and associated alterations to form dwellinghouse: Resolved to Object to the balcony, and the window on 2nd floor west elevation should incorporate obscuring glass
- c) 23/00361/LB 115 Coach Road, Sleights – installation of replacement windows in uPVC: RESOLVED No Objections

iii) WOODS/MITH PROJECT (AngloAmerican (AA))

- a) To consider any issues in respect of mining activities that impact the parish and decide on actions to be taken: No issues raised
- b) Skills4WorkS4W Team:
 - i) Cllr DT to update on works undertaken/to be undertaken, and decide further action if required: No updates, but noted keeping up with strimming
 - ii) To discuss/decide on any future works to be given to the team to undertake: no works raised

9 YOUTH ADVISOR

Following issues were discussed and decided upon:

- a) Youth Award Nomination Form - circulated with Chairman's Annual Report – deadline 31 May 2023:
 - i) To consider YA Nomination Forms submitted: Noted no nominations received. RESOLVED to suspend until further discussion of the Parish Plan.
 - ii) To decide on winner of the Youth Award: not applicable
- b) To receive update on appointment of a Youth Advisor to the Parish Council starting September 2023: No response received as yet. RESOLVED for Cllr SW to raise the issue of

VJP

whether other parish councils in the area have Youth Advisors at the forthcoming YLCA Scarborough Branch meeting. SW

10 FINANCE

Following issues were discussed and decided upon:

i) Payment Schedule

a) To receive the payment schedule and approve payment of the invoices detailed: RESOLVED to approve VJP

ii) Public Convenience Electricity Contract expires 1 November 2023 – to receive and decide on quotations from Broker for new fixed term contract: Following review of quotations RESOLVED to defer to July/September and ask for further quotes. RESOLVED to ask the utility broker YLCA had recently highlighted for quotations VJP

11 PARISH MAINTENANCE

Following issues were discussed and decided upon:

1. Public Conveniences, Eskdaleside (VJP)

a) To receive information on any maintenance or other issues and decide further action if required: None

b) Blockage of Ladies toilet – to receive update and decide further actions following receipt of quotes for works to be undertaken: Following review of quotations, RESOLVED to proceed with quote from Simpson Plant Ltd £1125+VAT subject to all documentation being in place including VAT reg no, Company Reg no & PL insurance following transition to Ltd company VJP

2. Maintenance/Repairs to Assets – update and to decide any further actions

a) Village Pump maintenance requirements

i) on hold until proposal/costs received from Cllr DT for consideration by the parish council DT

ii) Plaque quotes – on hold until refurbishment undertaken VJP

b) To receive update on potential move of current noticeboard from Old Post Office to external wall of the Spar, and decide further actions: Clerk reported no further update received VJP

3. Monitoring of Footpaths:

i) To receive report from Cllr DT on any issues relating to footpaths within the parish boundary and to decide if any action to take:

- Clerk reported Featherbed Lane on radar of Community Payback Team with initial visit to be undertaken at the weekend
- Clerk advised that, following resident contact, had reported bridleway from Woodlands towards Thistle Grove Farm to NYMNPA regarding narrow path edged by electric fence/barbed wire. NYMNPA to liaise with landowner
- Cllr DT no issues to report
- Noted tree on Seggymire now resolved

ii) To receive update from NYMNPA on PC's "Priority Route" proposal, if received: Clerk advised nothing to report

4. NYCC/Highways Issues to consider and decide any further actions required:

i) Noted as individuals, Cllrs can raise issues direct with NYCC Highways without having to go through the parish council or the Clerk

ii) NYCC sent various details of road work notifications: noted

iii) To receive highway issues from Cllrs and to decide if any action to take:

a) Top of Carr Hill Lane – mud run off from building development: RESOLVED to report VJP

b) Dean Hall Brown/Top of Pasture Field Lane to B1416 – failed edging. Cllr AH to take photos and send to Clerk. RESOLVED to report VJP/AH

c) Kerb issue: Cllr SW to take photo and send to Clerk. RESOLVED to report VJP/SW

5. Coronation HRH King Charles III – to consider and decide on following:

a) Hornbeam – on hold until new financial year, and to plant tree in Autumn 2023, noted licence application submitted VJP

b) Hornbeam Plaque – design/wording on hold until tree planted. Cllrs

c) Commemorative Seat –

i) to discuss and decide on design: Reviewed submitted design. RESOLVED to request re-design with Coronation Emblem raised, inclusion of "cum" and VJP

straight arm rest
 ii) to receive update from NYMNPA on approval of siting seat at Blue Bank Car Park: Clerk advised awaiting response following email communication with Asset Manager VJP

12 PARISH PLAN 2020-2025

To consider the following and decide actions where necessary:

a) Annual Review Report – to receive the review report from the Working Group and decide further actions: Report circulated and content noted. WGP thanked for work undertaken.

b) To consider and decide on the following proposal in regard to the preparation of the next iteration of the Parish Plan: WGP

i) Parish Plan Working Group to research and prepare a proposal for the PC in relation to the following:

- A survey to gather information to support the Parish plan
- Topics for inclusion in the Parish Plan
- Format and distribution of the Parish Plan

RESOLVED WGP to proceed

ii) The Working Group to present a proposal to the Parish Council for discussion, decision and identification of any actions required at the December 2023 Parish Council Meeting: RESOLVED WGP to proceed WGP

13 PARISH POLICIES

The following was reviewed and decided as follows:

i) None

14 COUNCILLOR ATTENDANCE AT EXTERNAL MEETINGS

Following issues considered and further action/decisions decided as follows:

i) None

15 CORRESPONDENCE

The following correspondence was received and decisions made as follows:

(i) For Decision:

a) To receive letter from public convenience contract cleaner on pending retirement this year, and to decide what actions to take next: RESOLVED for Clerk to proceed with advertising locally for self employed cleaner with own insurance, and to obtain quotation from the cleaning contractor used by Whitby Town Council VJP

(ii) For Information

a) Noted general correspondence circulated to Cllrs by email.

b) Noted general updates from YLCA circulated to Cllrs by email.

c) The Clerk has received contact by residents/Cllrs/contractors on the following issues and responded accordingly and/or reported to the relevant authority under delegated powers:

i) None

16 COOPTION OF COUNCILLOR

The following was reviewed and decided as follows:

A) Notice for deadline for applications set at 24 June for discussion at next meeting: Noted VJP

17 COUNCILLOR ISSUES

i) To notify the clerk of matters that would like to be included on the agenda of the next meeting, **but note not for discussion, decision or action during current meeting by Cllrs**; however, if inappropriate for the parish council to put on the next meeting, ie outside parish council remit, the Clerk will advise accordingly. **To note Cllrs can contact the Clerk in between meetings to ask for items to be put on the agenda.** VJP

1) None

18 DATE OF NEXT MEETING.

i) RESOLVED The parish council meetings will be as follows, subject to COVID19 regulations, and as per the meeting schedule agreed: VJP

Monday 3 July 2023 6.30pm—Joyce Sargeant Room, Sleights Village Hall
Monday 4 September 2023 6.30pm—Littlebeck Village Hall
Monday 2 October 2023 6.30pm—Joyce Sargeant Room, Sleights Village Hall
Monday 6 November 2023 6.30pm—Joyce Sargeant Room, Sleights Village Hall
Monday 4 December 2023 6.30pm—Joyce Sargeant Room, Sleights Village Hall
Monday 8 January 2024 6.30pm—Joyce Sargeant Room, Sleights Village Hall
Monday 5 February 2024 6.30pm—Joyce Sargeant Room, Sleights Village Hall
Monday 4 March 2024 6.30pm—Joyce Sargeant Room, Sleights Village Hall
Monday 8 April 2024 6.30pm-7.00pm for the Annual Parish Meeting with speaker to be confirmed followed at 7.00pm for the ordinary Eskdaleside cum Ugglebarnby Parish Council Meeting— JS Room Sleights Village Hall—NO PUBLIC SESSION
Monday 13 May 2024 6.30pm for the Annual Meeting of the Council, followed immediately by the ordinary Eskdaleside cum Ugglebarnby Parish Council Meeting, —Joyce Sargeant Room, Sleights Village Hall —NO PUBLIC SESSION

Meeting finished at 8.15pm

Chairman:

Dated: