Eskdaleside cum Ugglebarnby Parish Council

Minutes of the proceedings of the Meeting of Eskdaleside cum Ugglebarnby Parish Council held on **Wednesday 14th May 2025 at approx. 7pm (**after Annual Council Meeting**) in Sleights Village Hall** pursuant to Summons

PRESENT: Councillor A Watson (Chairman) in the Chair. Councillors: D Tate, A Harrison, R Corner, S Bremner, M Warner.

A-M Benson - Clerk

No members of the public were present.

1. APOLOGIES.

1.1. Apologies for absence received from Councillors J Parkin, L Jones and P Perry.

1.2. **RESOLVED**: Reasons for absence agreed and approved.

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2. DISPENSATION AND INTERESTS.

2.1. To receive consider & decide upon any applications for dispensation. **Noted**: None received

2.2. To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests. **Noted**: None received

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3. MINUTES.

3.1. **RESOLVED**: The minutes of the Parish Council meetings held on 7th and 23rd April were agreed and approved as true and correct records.

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4. PUBLIC PARTICIPATION SESSION

Noted: No public attended.

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5. POLICE MATTERS.

5.1. To receive report RESOLVED: Clerk to distribute report.

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6. NORTH YORKSHIRE COUNCIL (NYC) REPORT.

Noted: Cllr Pearson was not available

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7. ITEMS FROM MEETING HELD ON THE 7th and 23rd APRIL 2025.

Noted: No items held over

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8. PLANNING APPLICATIONS. To consider and decide upon the following planning applications: ZF25/00431/HS **-** 63 Carr Hill Lane Briggswath Whitby North Yorkshire YO21 1RS - Single storey side extension Link to planning application page. **Noted**: No objections were raised regarding this application.

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9. PLANNING DECISIONS. To receive and note the following planning decision/information:

Noted: None received.

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10. ANGLO AMERICAN (AA) / WOODSMITH MINE.

10.1. Issues regarding mining activities that impact the Parish. **Noted**: None raised.

10.2. Skills4Work Team. The Manager of Skills4Work (S4W) is not currently working, so program is on hiatus. **RESOLVED**: Cllr Tate to contact Heather King to see how long this may be for. Following that information, council can decide whether to pay for benches to be installed. If the program starts up again, it may be worth asking S4W to complete some of the work from the Annual asset check.

11. FINANCE. To consider and decide action where necessary.

11.1. Council **Insurance** Renewal. **RESOLVED**: Clerk to enquire regarding the increase in cost of insurance, and whether for a 3-year term.

11.2. **RESOLVED: Payment** schedule agreed and approved and cheques signed.

11.3. **Bank Reconciliation and Budget vs Actual.** Regarding the budget, an issue was raised as what is happening with the Model Agreement Monies consultation **RESOLVED:** Bank reconciliation deferred to next meeting and Budget vs Actual agreed and approved. Clerk to contact NYC to ask re consultation.

11.4. **AGAR for the 2024/25**. The Clerk presented the Annual Governance and Accountability Return, including Section 1: Governance Statement, Section 2: Accounting Statements, Internal Audit Report. **RESOLVED**: Council approved Section 1 and Section 2 and duly signed. Clerk to submit AGAR to the external auditor. The period for the exercise of public rights will be confirmed with the new Clerk.

11.5. Internet Banking update – **RESOLVED**: Cllr Tate to take this forward with new Clerk.

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12. PARISH MAINTENANCE. To consider issues and decide actions to be taken, if required.

12.1. **Public Conveniences. –** Update and decision on actions to be taken.

12.1.1. *Voluntary contributions and review of opening times*. Cllr Tate reported the fan was now working well and removing odours. Comments received from the public suggest the toilets were so good, we should charge. Discussion around charging and reviewing opening times. **RESOLVED**: Council will trial a voluntary contributions box. Cllr Tate to look at costs of a box and fixings. Cllr Tate to check planning constraints, with regards to opening times.

12.2. **Parish Council Assets - Maintenance / Repairs to – Update and decide on actions to be taken.**

12.2.1. Village pump refurbishment. Cllr Tate reported that the pump was almost finished, but for one replacement part. **RESOLVED**: Council authorised Cllr Tate to spend up to £50 to complete.

12.2.2. Village pump plaque costs. The pumps wood has now been engraved for £20.

12.2.3. Bench replacements. Clerk reported both benches have now arrived but are still awaiting installation. See item 10.2

12.3. **Footpaths** – To receive report from Cllr Tate or the Clerk on any issues within the Parish boundary and decide on actions to take.

12.3.1. Featherbed Lane signs. **RESOLVED**: Cllr Tate to look online for costs regarding this.

12.3.2. Whin Green to Iburndale footpath repairs. **Noted**: Nothing heard.

12.3.3. NYMNPA – PC priority route. **Noted**: Nothing heard.

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13. NYC / HIGHWAYS. To consider issues and decide on actions to be taken.

13.1. Meeting with Karl Battersby re working with Highways. **RESOLVED**: this item to be included in Clerk's handover. Clerk to also contact Grounds and Parks to see when visibility splays are being cut.

13.2. Response, if received, regarding site meeting at Ugglebarnby Low Lane regarding the excavated water filled hole in the verge. **RESOLVED**: Clerk to chase up again – road visibly damaged now and potentially very dangerous.

13.3. Linden Close Wildlife area update **RESOLVED**: Clerk to chase up Parks and Grounds

13.4. Parking opposite Botham's shop update. **RESOLVED**: Clerk to chase up.

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14. WEBSITE & SOCIAL MEDIA POLICY

Discussion and resolution on content transfer to the new website and actions with regard to those not transferred, and to consider a change to the Social Media policy. Council raised that the meeting reports need to be transferred to the new website, to make sense of the minutes. **RESOLVED**: Clerk to transfer reports to minutes on new website. Everything that is on old website, is to be held in a

folder and councillors given access – manner to be decided. Clerk to write a list of most pressing work to be done on the new website. Cllr Bremner to assist, if not completed. Social Media policy changes discussed at Annual Council meeting – deferred for discussion with new Clerk.

15. PARISH PLAN REVIEW

Cllr Harrison reported that the Parish Plan Review has been circulated. **RESOLVED**: Item to be added to the June meeting agenda for approval. Any further feedback on it, please contact Councillors Harrison, Warner or Parkin.

16. COUNCILLORS ATTENDANCE AT EXTERNAL MEETINGS. To consider reports and decide on actions to be taken. **Noted**: None attended

17. CORRESPONDENCE. The following correspondence was received and the decisions made were as follows.

17.1. **For Decision**

17.1.1. Update on complaint to Royal Mail regarding the removal of the Post Box at Iburndale. **RESOLVED**: Clerk to chase up

17.2. **For information only.** (Not for discussion or decision).

17.2.1. General correspondence circulated to Councillors.

17.2.2. General updates from YLCA circulated to Councillors.

17.2.3. Information and / or public consultations received from NYC and other third parties circulated to Councillors and where appropriate uploaded to the Parish Council Web site.

18. MATTERS REQUESTED BY COUNCILLORS FOR INCLUSION ON THE NEXT MEETINGS AGENDA.

Items mentioned in minutes.

19. DATE OF NEXT MEETING.

Monday 2nd June 2025 - 6:30pm, Sleights Village Hall

Meeting closed at 9.15pm

Signed: …….. Chairman. **Dated: …….**

Anne-Marie Benson
Proper Officer (Clerk)
Tel: 07459 101 188 - Email: esk.ugg@gmail.com