

**ESKDALESIDE CUM UGGLEBARNBY  
PARISH COUNCIL**

Minutes of the proceedings of the Meeting of Eskdaleside cum Ugglebarnby Parish Council  
held on **Monday 16 May 2022 immediately following the Annual Meeting of the Council, at 6.30pm, in the Joyce  
Sargeant Room, Sleights Village Hall** pursuant to Summons

**Present:**

Councillor A Watson (Chairman) in the Chair, Councillors R Cohen, M Gregory, A Harrison, L Jones, J Parkin  
P Perry, R Corner, C Stephenson, D Tate  
Also present were V J Pitts (Clerk), NYCC County Cllr C Pearson & SBC Cllr P Trumper

**There was no public session prior to the start of the meeting**

**Action by**

**1 TO RECEIVE APOLOGIES FOR ABSENCE & APPROVE IF REQUIRED**

Apologies received from: Cllr S Willmington

**2 TO IDENTIFY ANY ITEMS FOR DISCUSSION THAT MAY REQUIRE THE EXCLUSION OF  
THE PRESS AND PUBLIC**

- None

**3 DECLARATIONS OF INTEREST**

- None

**4 POLICE MATTERS**

i) No police representative present; however, report received and read out

**5 BOROUGH AND COUNTY COUNCILLOR REPORTS**

Following report received and decisions made as required:

Cllr G Coulson not present

**a) SBC**

1) To receive general update report from SBC Cllrs G Coulson & P Trumper: To note Unitary Council comes into being from next year

2) Linden Close Wildlife Area – to receive an update report on progress: noted that as nesting season works on hold until autumn. Pointed out that bridge/platform broken, Cllr PT to expedite

3) Ingham Close Footpath between No 22 to the School – to receive feedback on intervention: Cllr PT to chase

4) Waste Bin/Collection at Falling Foss – to receive feedback on intervention: Reported that matter progressing and should be resolved soon

5) SBC car park, Sleights – use as an unofficial park and ride – to receive any feedback on possible intervention: Reported difficult to rectify. Suggestion made that the clothing recycling bins be moved to the corner and hedges trimmed to create more space. Cllr PT asked for email reminder on this by Clerk

VJP

**b) NYCC**

1) To receive general update report from NYCC County Cllr representative on NYCC related issues: Cllr CP advised not a lot to report at moment following elections. Upon query Cllr CP clarified that NY Highways is a 'private contractor' undertaking highways repairs rather than under NYCC. Cllr CP raised issue of investigations in water running on highway at Littlebeck. Query raised about resolving water running across Iburndale Lane from church/surgery and causing ice cover in winter, Cllr CP to chase as issue ongoing since 2020

VJP

**6 MINUTES**

It was RESOLVED that the minutes of Eskdaleside cum Ugglebarnby Parish Council held 4 April 2022 should be approved and signed.

VJP

## 7 REPORT ON MATTERS ARISING FROM PREVIOUS MEETING

The following issues were considered and action decided upon:

- i) The Avenue Sleights – to receive update following further feedback to NYCC: Response received stating that whilst crazing/surface cracking present there was nothing at intervention levels. Noted in response that additional to investigation of dangerous defects, NYCC have policy of regularly surveying roads annually or bi annually, data inputted to computer software that calculates and ranks scores. Consequently, The Avenue has not ranked high enough compared to similar roads elsewhere, but will continue to be inspected
- ii) Toilet direction signage and defunct recycle centre signage junction A169/Eskdaleside – to receive update: Response by email received stating will arrange for alterations in due course, but phone call 16/5/22 advised was aware of new toilet sign in wrong location and is being rectified with defunct sign to be removed
- iii) Defunct freestanding traffic warning signage – to receive update following report to NYCC: Response received that do not have resources to drive around area looking for signs, but if the PC provides accurate locations then they can assess. RESOLVED Clerk to report road closure sign at Sandy Lane VJP
- iv) Signage missing B1416/Littlebeck junction – to receive update following report to NYCC: no response to date VJP
- v) Damage to road from Blue Bank to Hillside Farm – to receive update following report to NYCC: Response received that following investigation the local highways officer deemed no dangerous defects found

## 8 PLANNING MATTERS

VJP

The following issues were discussed and decided upon

### i) NYMNP

- a) 4A The Cliff, Iburndale NYM/2022/0298 – construction of garden room to side elevation and erection of garden shed: RESOLVED No Objections with the comment that concerned with the provision of off road parking should the application go ahead
- b) Woodsmith Mine NYM/2022/0316 – application for permission for drilling to undertake remediation work on previously drilled borehole and further exploratory drilling works with associated plant, equipment including drilling rig (max height 30m): RESOLVED no comment

### ii) SBC

- a) Land North East of 33 Brook Park 21/00777/FL – erection of 1 dwelling house: to note application withdrawn

### iii) WOODSMITH PROJECT (AngloAmerican (AA))

- a) To consider any issues in respect of mining activities that impact the parish and decide on actions to be taken: RESOLVED no issues
- b) Skills4WorkS4W Team:

- i) Update on works undertaken/to be undertaken and decide further action: n/a
- ii) To discuss/decide on any future works to be given to the team to undertake: RESOLVED

- Keeping on top of strimming in car park adj Salmon Leap
- Ragwort Daffodil Green – on list to do already
- Tidying up vegetation around village pump

- c) LGF forum –next meeting will be 1pm on 23 May 2022 at Sneaton Village Hall, decide who to attend and any issues to raise: RESOLVED Cllr DT

Note that all planning applications can be viewed online via:

Parish Council Website: <http://www.eskdaleside-cum-ugglebarnby-pc.org.uk>

NYMNP: <http://planning.northyorkmoors.org.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>

SBC: <http://www.scarborough.gov.uk/default.aspx?page=6932>

## 9 YOUTH ADVISOR

Following issues were discussed and decided upon:

- a) To note Youth Award Nomination Form circulated with spring Newsletter – deadline 31 May 2022: Noted that no responses received to date.

## 10 PARISH MAINTENANCE

Following issues were discussed and decided upon:

1. *Public Conveniences, Eskdaleside (VJP)*

a) To receive information on any maintenance or other issues and decide further action if required

i) Ladies Extractor Fan: stopped working – Clerk under delegated powers instructed electrician to replace, completed

ii) Door handle Gents loose – DT had investigated and fixed

iii) To decide whether contractor to continue to clean on daily basis or to revert to every other day apart from pre agreed daily cleaning in months of July & August: RESOLVED daily cleaning and review in October

VJP

2. *Maintenance Repairs to Assets – update and to decide any further actions*

a) Littlebeck Stone Village Sign – Planter Trough:

i) To receive update & decide further actions: Clerk had recontacted Wilf Nobles and advised to liaise with Cllr SW and commence in June

VJP/SW

b) Village Pump maintenance requirements – ON HOLD UNTIL SUMMER 2022

DT

c) Annual Asset Maintenance Review – Noted this will be undertaken by Cllr DT during April/May for June meeting

DT

3. *Monitoring of Footpaths:*

i) To receive report from Cllr DT on any issues relating to footpaths within the parish boundary and to decide if any action to take:

- Cllr DT reported vegetation growth, and had reported the ongoing issue of Featherbed Lane to NYCC. RESOLVED to put on agenda to consider whether to liaise with NYCC and offer to takeover the cutting of the section from A169 to Briggswath

VJP

- Noted that Whin Green – Iburndale surface already under investigation by NYCC PROW department

4. *NYCC/Highways Issues to consider and decide any further actions required:*

i) Noted as individuals, Cllrs can raise issues direct with NYCC Highways without having to go through the parish council or the Clerk

ii) Noted NYCC sent various details of road work notifications

iii) Car Park Sign (adj Salmon Leap) – update report: Response by email advised that local engineer to visit and comments noted, subsequent telephone call from highways officer on 16/5/22 queried use of car park and would think about solution. RESOLVED to ask NYCC Highways to have site meeting to discuss matter further

VJP

iv) Footpath No 9 Iburndale, Sleights – update report: Clerk reported no further update. RESOLVED for Clerk to email County Cllr CP to expedite due to debris build up and potential flooding issue

VJP

iv) Temporary VAS, Coach Road – report to be provided in due course on potential purchase of VAS: RESOLVED to defer to June meeting

VJP

v) to receive highway issues from Cllrs and to decide if any action to take

- ‘Speed bump’ like crossings on Sleights bridge road following gas works – noted that Highways advised to contact Streetworks
- RESOLVED to report Buskey road blocked drainage issue causing flooding across road
- RESOLVED to report chicane on Birch Avenue and requirement for “priority signage” due to people not giving way, passing place parked in and drivers using footpath and consequently safety issues for pedestrians

VJP

VJP

VJP

**SBC Cllr P Trumper left meeting**

5. *SBC Welcome Back Grant Fund – Village Trail:* To receive update report from Working Group ‘Team Trail’ (PP, MG, LJ) and to decide further action a) Trail Leaflet error and whether to amend RESOLVED to keep status quo, but note for future and b) Trail Information Board installation: Noted contractor Wilf Nobles been paid, but awaiting for site meeting

VJP

6. *Community Open Space:* To receive response from Sportsfield Trustee Committee, if applicable, and decide action: Noted verbal response from Trustees that “favourable” to proposal of seating. RESOLVED site meeting to take place between working group and Trustee representative, outcome to be reported to parish council meeting with specifications for final decision in order for Clerk to organise quotations for future agreement. Noted Trustees not had meeting to discuss query regarding future plans for the use of the field

WGP

7. *The Queens Platinum Jubilee :*

a) 2/6/22 Beacon 9.45pm lighting - to receive any updates: Cllr DT had liaised with Grosmont Estate, arrangements all in place and in accordance with risk assessment. Photos to be taken by Cllrs DT/AH of event. Noted residents informed via newsletter.

- RESOLVED event to be advertised in Whitby Gazette stating no transport VJP
- b) Jubilee Tree Planting – to receive update report on plaque quotation from Cllr DT and decide how to proceed: RESOLVED to proceed with quote for £340 + VAT from DT
- c) Linden Close Jubilee Orchard/Wildlife Area – plaque update: RESOLVED to place the RBLI plaque adjacent fruit trees, to be undertaken by Cllr DT and Clerk to advise SBC VJP/DT

8.. *The Clerk has received contact by residents/Cllrs/contractors on the following issues and responded accordingly and/or reported to the relevant authority under delegated powers:*

- a. Brook Park Road Street Light unstable: reported to NYCC
- b. Ingham Play Park/Linden Close Play Park: repairs required reported to SBC & will undertake as soon as can, Cllr DT advised repairs undertaken
- c. Daffodil Green – Coach Bank edge cutting: reported to SBC of non cutting, work, now completed
- d. Linden Close Car Park – vegetation overgrowth: reported to SBC
- e. Overgrown Hedges: 30 Birch Avenue, 139 & 141 Coach Road, 43 Lowdale Lane – reported to NYCC

## 11 FINANCE

The following issues were discussed and decided upon:

- i) Payment Schedule
  - a) To receive the payment schedule and approve payment of the invoices detailed: RESOLVED to approve VJP
- ii) To approve 2021/22 Qtr 4 Financial Statement & Bank Reconciliation: RESOLVED to approve VJP
- iii) Review, approve and sign Annual Internal Control Checklist for 2021/2022 – undertaken at the Annual Meeting of the Council
- iv) AGAR/Annual Return 2021/22 To confirm Period of Exercise of Public Rights of 30 days from 1 July 2022: RESOLVED VJP

### Cllr DT left the meeting

- v) AGAR/Annual Return 2021/22 Internal Audit: To review and consider any feedback from the Internal Auditor: Clerk advised no issues to report
- vi) AGAR/Annual Return 2021/22 Annual Governance Statement: a) reviewed effectiveness of the system of internal control and b) RESOLVED to approve and c) RESOLVED to sign the Annual Governance Statement VJP
- vii) AGAR/Annual Return 2021/22 Accounting Statement: a) reviewed b) RESOLVED to approve and c) RESOLVED to sign the Accounting Statement VJP
- viii) AGAR/Annual Return 2021/22 – Certification of Exemption: RESOLVED to certify as Exempt from a Limited Assurance Review for the year ended 31 March 2022 VJP
- ix) SBC Precept & Model Agreement 2021/22 1<sup>st</sup> Instalment – receipt of remittance £7940 & £2180.80 respectively: Noted
- x) Locality Budget Grant: remittance received for £508.00: Noted
- xi) Noted that DLUHC has advised that the S137 amount is £8.82 per elector for 2022/23: Noted
- xii) Business Stream – water supply to public conveniences – notification received of price increase measure water +4.7%, measured sewerage +1.9%, surface water -0.7%, trade effluent +1.9%: Noted
- xiii) Opus Energy – notification received of price increase of third part non energy charges to be incorporated within electricity rates from 31/5/22: Unit from 16.961p to 20.525 p per kWh; Standing Charge 41.219p to 49.879p per day: Noted

## 12 PARISH PLAN 2015-2020

To consider the following and decide actions where necessary:

- a) *Annual Review Report – to be taken in April each year:* To review achievements against plan at June meeting VJP

## 13 PARISH POLICIES

The following was reviewed and decided as follows:

- i) *None* - No policies to decide upon.

**14 CORRESPONDENCE**

The following correspondence was received and decisions made as follows:

- (i) For Decision:
  - a) NYMNPA Park Parish Member Elections: to decide if to nominate a Cllr to stand – deadline for submission of entries 19/5/22: RESOLVED to nominate Cllr AH
  - b) YLCA – NY Police Fire & Crime Commissioner meeting 26/5/22 – to decide who if anyone to attend: RESOLVED Cllr JP
- (ii) For Information
  - a) To note general correspondence circulated to Cllrs by email.

**15 COOPTION OF COUNCILLOR**

a) Following 2022 uncontested election results, one vacancy for cooption exists. Clerk to undertake statutory advertising notices with cooption of potential candidates to be undertaken at the June meeting

**16 COUNCILLOR ISSUES**

i) *To notify the clerk of matters that would like to be included on the agenda of the next meeting, **but note not for discussion, decision or action during current meeting by Cllrs**; however, if inappropriate for the parish council to put on the next meeting, ie outside parish council remit, the Clerk will advise accordingly. To note Cllrs can contact the Clerk in between meetings to ask for items to be put on the agenda.*

**17 DATE OF NEXT MEETING.**

i) RESOLVED The parish council meetings will be as follows, subject to COVID19 regulations, VJP and as per the meeting schedule agreed:

Monday 6 June 2022 6.30pm—Joyce Sargeant Room, Sleights Village Hall  
 Monday 4 July 2022 6.30pm—Joyce Sargeant Room, Sleights Village Hall  
 Monday 5 September 2022 6.30pm—Littlebeck Village Hall  
 Monday 3 October 2022 6.30pm—Joyce Sargeant Room, Sleights Village Hall  
 Monday 7 November 2022 6.30pm—Joyce Sargeant Room, Sleights Village Hall  
 Monday 5 December 2022 6.30pm—Joyce Sargeant Room, Sleights Village Hall  
 Monday 9 January 2023 6.30pm—Joyce Sargeant Room, Sleights Village Hall  
 Monday 6 February 2023 6.30pm—Joyce Sargeant Room, Sleights Village Hall  
 Monday 6 March 2023 6.30pm—Joyce Sargeant Room, Sleights Village Hall  
 Monday 3 April 2023 6.30pm-7.00pm for the Annual Parish Meeting with speaker to be confirmed followed at 7.00pm for the ordinary Eskdaleside cum Ugglebarnby Parish Council Meeting— JS Room Sleights Village Hall—NO PUBLIC SESSION  
 Monday 8 May 2023 6.30pm for the Annual Meeting of the Council, followed immediately by the ordinary Eskdaleside cum Ugglebarnby Parish Council Meeting, —Joyce Sargeant Room, Sleights Village Hall —NO PUBLIC SESSION

**Meeting finished at 8.15pm**

Chairman: .....

Dated: .....