Eskdaleside cum Ugglebarnby Parish Council

Minutes of the proceedings of the Meeting of Eskdaleside cum Ugglebarnby Parish Council held on **Monday 2nd December 2024 at 6.30pm in Sleights Village Hall** pursuant to Summons

PRESENT: Councillor A Watson (Chairman) in the Chair. Councillors; D Tate, A Harrison, J Parkin, P Perry, R Corner, M Warner & L Jones & A-M Benson (Clerk).

There were 3 members of the public present.

There was a Public session prior to the start of the meeting and the following issues were raised:

- There is a new streetlight at the corner in Littlebeck, thank you.
- EUPC's website is now showing as insecure, which means it is not trusted, and people may no longer have confidence that it is safe. Cllr Harrison has tried to contact the website providers in various ways over the last month but has had no response. Clerk to investigate this as a matter of urgency and report back to next meeting.

1. APOLOLGIES.

No apologies were received

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2. DISPENSATION AND INTERESTS.

There were no declarations of interest.

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3. APPOINTMENT OF NEW PARISH CLERK.

The Chair welcomed the new Clerk, Anne-Marie Benson. Much thanks were given to Cllrs Tate, Harrison and Parkin, who temporarily stepped in during the vacancy for the post and undertook the handover with the new Clerk.

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4. PREVIOUS MINUTES.

RESOLVED: that the minutes of the Parish Council meeting held on 4th November 2024, be approved as a true and correct record, and be signed by the Chair. That the minutes should be written in the same format as the Agenda.

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5. POLICE MATTERS.

No Police report was received.

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6. NORTH YORKSHIRE COUNCIL (NYC) REPORT.

Cllr Clive Pearson was not present.

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7. ITEMS FROM MEETING HELD ON THE 4TH NOVEMBER 2024.

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7.1 VE Day 80 – 8th May 2025 – Beacon Lighting 9.30pm. Written permission received from landowner, Sleights Moor / Grosmont Estates, emergency services informed but Clerk to issue a reminder to them nearer the time.

7.2 Confirmed participation with, and latest news from, the Pageant Master. **Noted**.

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8. PLANNING APPLICATIONS.

8.1 **NYC. ZF24/01620/FL** - 69 Carr Hill Lane Briggswath Whitby North Yorkshire YO21 1RS.
This application been removed from Planning Portal. **UPDATE** - application has been withdrawn pending an environmental study.

8.2 **NYC. ZF24/01549/HS** - 9 Yew Tree Close Sleights Whitby North Yorkshire YO22 5EF. Time expired, request for more time requested but not granted. **Noted.**

8.4 **NYC. ZF24/01778/OL** – 39 Birch Grove, Sleights, YO22 5DE.
Objections were raised as follows:

- That is development would be a significant change to the street scene of this road, with all current properties being bungalows, and would change the character of this part of the village.
- That this development constitutes an over-development of a garden.
- That if approved this might set a precedent for similar over-development in the village.

RESOLVED: Clerk to notify NYC Planning of Council's objection

8.5 **NYC. ZF24/01756/FLA** – 69 Carr Hill Lane, Sleights. No Objections were raised due to there being no significant effect from this proposed development, considering the ongoing development of this area.
RESOLVED: Clerk to notify NYC Planning with reasons for no objections (as requested by NYC).

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9. PLANNING DECISIONS. To receive and note the following planning decision/information:

9.1 Granted - NYC. ZF24/00437/FLA - Land adj. 69 Carr Hill Lane, Briggswath. – **Noted**: is a S106 agreement served on this decision whereby the applicant pays; £10,358.40 for new/improved outdoor sports facilities in Briggswath and Sleights and £16,827.20 for new/improved children's play facilities in Briggswath. **RESOLVED:** Clerk to write to NYC to request advice on how S106 money will be spent and the decision process.

9.1 Granted - NYM/2024/0636 - Underhill Cottage, Blue Bank, Sleights. Change of use of domestic timber building to holiday let together with construction of single storey extension provide bathroom facilities. **Noted.**

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10. ANGLO AMERICAN (AA) / WOODSMITH MINE.

10.1 To consider any issues in respect of mining activities that impact the Parish and decide on actions to be taken. None reported.

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10.2 Skills4Work Team.
Cllr Tate reported that the Team have been busy removing and installing new seats and weeding the war memorial. Next request to install new seats once purchased.

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11. FINANCE. To consider and decide action where necessary.

11.1 **RESOLVED:** To note, agree and approve the payment schedule and payments of the invoices detailed there in and sign cheques.

11.2 **RESOLVED: 1)** To agree and approve the bank reconciliation and budget forecast. **2)** Clerk to investigate online banking with TSB and how the 2-signatory authorisation may work.

11.3 Audits. None until April 2025.

11.4 Model Agreement going forward. Cllr Harrison's report was **Noted**. Cllr Tate and Cllr Harrison both attended the Parish Liaison meeting at Sleights, learning that the Model Agreement (MA) is being phased out as NYC want a unified approach across all Parish Councils. MA money for 2025-26 will be paid to EUPC, but a consultation will take place in Spring next year, reporting in the Summer, to decide the process for 2026-27. It is likely that any future settlement will be on a parish-by-parish basis, defined by categories of what Parish Councils do. Cllr Harrison noted that if EUPC solely used the precept to replace MA funding, then it would need to rise the precept by 33% in 2026-27.

11.5 Cllr Harrison presented the Precept report and discussion took place.
RESOLVED: it was agreed and approved that the precept charge be kept at £15.97 per Band D household, with a request for £16,880. Clerk to notify NYC finance department.

11.6 Cllr Tate reported on the quotation of new Laptop Computer for the Clerk. Costs for a HP Windows 11, i5 laptop with cloud storage (MS365) and security and transfer of data, to be £689.99 + VAT. **RESOLVED:** this purchase was agreed, and cheque to be signed before January 2025 meeting.

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12. PARISH MAINTENANCE. To consider issues and decide actions to be taken, if required.

12.2 Public Conveniences. – Update and decision on actions to be taken.

12.2.1 PAT and emergency light testing – Due Dec 2024. **RESOLVED:** Clerk to contact PAT tester and ask him to liaise with Cllr Tate for access.

12.2.2 To note the door closing time reset to winter setting 0700hrs to 1700hrs. **Noted**.

12.3 Parish Council Assets - Maintenance / Repairs to – Update and decide on actions to be taken.

12.3.1 Village pump refurbishment. Cllr Tate has now got the wood for this work.

12.3.2 Village pump plaque costs. **RESOLVED:** to defer to the next meeting.

12.3.3 Report on destroyed seat at bottom of Sandy Lane and decide on replacement. Cllr Tate gave a report on this bench. The debris has been cleared away **RESOLVED:**

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Cllr Tate to liaise with the Oswald family about partly funding a replacement, and which type. Clerk to investigate making an insurance claim for the bench.

12.3.4 Installation of new seat at Littlebeck. **Noted**.

12.3.5 Report on removal of unstable seat on Birch Grove and costs to install a new concrete base and decide on replacement. Councillors considered the quotes for a replacement. **RESOLVED:** To purchase the 'Phoenix seat' (recycled plastic). Cllr Tate to obtain a quote from contractor for the concrete base.

12.4 Footpaths – To receive report from Cllr Tate or the Clerk on any issues within the Parish boundary and decide on actions to take.

12.4.1 Featherbed Lane signs. **RESOLVED:** defer to next meeting.

12.4.2 Whin Green to Iburndale footpath repairs. Cllr Tate reported that we are waiting on NYC to lead on this action. Proposal from NYC that they pay £1,500 and EUPC pays £500 towards the cost. **RESOLVED:** contribution to costs agreed.

12.4.3 NYMNPA – PC priority route. **RESOLVED:** Clerk to chase up NYMPA on this.

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13. NYC / HIGHWAYS. To consider issues and decide on actions to be taken.

13.1 Response from NYC Highways, following PC letter to Cllr Duncan Keane, Highways portfolio holder in regard to poor performance and ineffectual repairs. Karl Battersby, NYC Corporate Director of Business and Environmental Services has suggested a meeting with EUPC to discuss these performance issues. **RESOLVED:** Clerk to contact Karl Battersby to see if we can organise a face-to-face structured meeting (not a Parish Council meeting) to discuss specific agreed topics.

13.2 Response, if received, from NYC Streetwise in regard to the road reinstatement at Carr Hill Lane / Ridge Lane junction. No response received. **RESOLVED:** Clerk to chase up.

13.3 Response, if received, to discuss the Linden Close wildlife area management plan. No response received. **RESOLVED:** Clerk to chase up

13.3 Response, if received, regarding site meeting at Ugglebarnby Low Lane regarding the excavated water filled hole in the verge. No meeting as yet. **RESOLVED:** Clerk to chase up.

It was noted that the grit bins on Lowdale Lane (12 of them) were low or empty. **RESOLVED:** Clerk to report these to Highways, preferably by email

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14. PARISH PLAN.

14.1 To decide on the way forward with communications between the Parish Council and Parishioners. Quarterly Newsletter / Web Site / Social Media.

At the last meeting it was resolved to extend the Parish Plan until 2027. Next review by Parish Plan sub-committee is due in May 2025. **RESOLVED: 1)** Clerk to communicate this through website. **2)** As Newsletter is currently suspended, and the annual cost is significant, Clerk to investigate social media and different newsletter options for communicating with Parishioners and bring to the next meeting.

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15. POLICIES. To review and decide on actions to be taken.

15.1 None to review.

16. COUNCILLORS ATTENDANCE AT EXTERNAL MEETINGS. To consider reports and decide on actions to be taken.

16.1 NYC Parish Liaison meeting at Sleights Village Hall 26th November. Cllrs Tate and Harrison reported back on this under item 11.4.

16.2 To note wreath laying by Cllr Parkin at the war memorial on the 10th November 2024.

17. CORRESPONDANCE. The following correspondence was received and the decisions made were as follows.

17.1 For Decision

17.1.1 E-Mail sent to Royal Mail regarding the removal of the Post Box at Iburndale. **RESOLVED:** It was noted that the nearest post box is ½ mile away, but up a 25% gradient, which was difficult for people to reach on foot. Clerk to chase up.

17.2 For information only. (Not for discussion or decision).

17.2.1 General correspondence circulated to Councillors.

17.2.2 General updates from YLCA circulated to Councillors.

17.2.3 Information and / or public consolations received from NYC and other third parties circulated to Councillors and where appropriate uploaded to EUPC Web site.

18. CO-OPTION OF COUNCILLOR. The following was reviewed and decided as follows.

18.1 Deadline for applicants for the four vacancies is the 20th December 2024.

18.2 **Members of the public and press to leave the room. Agreed.**

18.3 To consider applications received for co-option for the office of Parish Councillor. One application was received from R Atherton, who was present at the meeting. Mr Atherton was called back into the room and asked to introduce himself and why he wanted to be on the Parish Council.

18.4 **Members of the public and press to Return.**

18.5 To vote on co-option to the office of Parish Councillor. **RESOLVED:** to approve the co-option of Richard Atherton onto Eskdaleside-cum-Ugglebarnby Parish Council

18.6 Upon co-option the Councillors are to sign the Declaration of Acceptance of Office document, if present. **RESOLVED:** Clerk to organise signing of declaration.

18.7 To note, positions not filled will be re-advertised.

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19. MATTERS REQUESTED BY COUNCILLORS FOR INCLUSION ON THE NEXT MEETINGS AGENDA.

19.1 Provision of new picnic bench on the Linden Close wildlife area.

19.2 Council business continuity plan.

19.3 Internet Banking

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20. DATE OF NEXT MEETING.

20.1 Resolved – the Parish Council meetings will be as follows as per the agreed meeting schedule.

Monday 6th January 2025 - 6:30pm, Joyce Sargent Room, Sleights Village Hall
Monday 3rd February 2025 - 6:30pm, Joyce Sargent Room, Sleights Village Hall
Monday 3rd March 2025 - NO PUBLIC SESSION
6:30pm – 7:00pm Annual Parish Meeting with Speaker, to be confirmed.
7:00pm – Ordinary Parish Council Meeting – Joyce Sargent Room, Sleights Village Hall.
Monday 7th April 2025 - 6:30pm, Joyce Sargent Room, Sleights Village Hall.
Monday 12th May 2025 - 6:30pm, Annual Parish Council Meeting, followed immediately by the ordinary Parish Council meeting - Joyce Sargent Room, Sleights Village Hall.

Cllr Lynn Jones gave her apologies in advance for the January 2025 meeting.

The Chairman closed the meeting at 9.40 pm

Signed: …… Chairman. Dated: ……

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