

**ESKDALESIDE CUM UGGLEBARNBY
PARISH COUNCIL**

Minutes of the proceedings of the Meeting of Eskdaleside cum Ugglebarnby Parish Council
held on **Monday 6 November 2023 at 6.45pm, in Sleights Village Hall** pursuant to Summons

Present:

Councillor A Watson (Chairman) in the Chair, Councillors R Corner, A Harrison, L Jones, J Parkin, P Perry, D Tate,
M Warner & S Willmington

Also present were V J Pitts (Clerk) and 4 MOPS

Prior to the start of the meeting the Public Session was held from 6.30-6.45pm:

- Dean Hall Access Road: issues raised regarding current condition of road and surface water run off

MOP's left the room

Action by

1 TO RECEIVE APOLOGIES FOR ABSENCE & APPROVE IF REQUIRED

Apologies received from Cllr M Gregory

2 TO IDENTIFY ANY ITEMS FOR DISCUSSION THAT MAY REQUIRE THE EXCLUSION OF THE PRESS AND PUBLIC

a) None

3 DECLARATIONS OF INTEREST

- None

4 POLICE MATTERS

i) To receive any reports from the Police:

a) No Police representative present. Report read out.

5 NYC UNITARY COUNCILLOR REPORT

To receive general update reports from Unitary Councillor representative and updates on relevant items detailed below from recent meetings and decide further action where necessary. Opportunity for Cllrs to ask questions.

1) To receive general update report from NYC Cllr C Pearson: Cllr C Pearson not present

6 MINUTES

To consider the accuracy of the Eskdaleside cum Ugglebarnby Parish Council meeting held on 2 October 2023 for approval and signing: RESOLVED to approve and sign with the correction of typo error of date and venue in header

VJP

7 REPORT ON MATTERS ARISING FROM PREVIOUS MEETING

The following issues were considered and action decided upon:

i) Clerk to provide update on feedback from NYC reported issues:

- A169/New Bridge road surface dip: Clerk had reported and response that works ordered. Noted completed but contractors left a dip rather than keeping line of road. RESOLVED Clerk to feedback
- B1410/A169 Grass Cutting Junction: Noted following reporting that visibility splay cut back and improved. Noted that surveyors on site in October to assess potential improvements to junction
- Linden Close Wildlife Area Ditch: request for deep water signage by ditch sent, but no feedback received
- Briggswath - weeds: reported, case reference received and local operations also advised would spray
- Birch Avenue – weeds: case reference received
- Birch Avenue -tree blocking view at passing place: case reference received
- Daffodil Green embankment overgrown: reported and strimming undertaken

VJP

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- A169/Coach Road (Coach Bank) junction visibility splay: two requests made to trim, but no action VJP
- Ingham Close/Iburndale Lane – overgrown footpath: case reference received VJP
- Littlebeck Bank (Littlebeck Lane) – waterflowing: reported and awaiting feedback from flood risk management team VJP
- Sleights Car Park Disc Zone/Time Limit: Response received that would not be able to prioritise such a request at the present time VJP
- Linden Close Flooding Culvert: reported and awaiting feedback from flood risk management team VJP
- A171/A169 40mph signage: response that cleaned and branches trimmed on 26/9/23
- Pasture Lane – Iburndale potholes etc: response that defects that meet intervention levels have been ordered
- Littlebeck Lane/Dean Hall road surface: response that works identified in patching tender, to commence April 2024. Continued monitoring and attention will be given to intervention level defects
- Blue Bank, Sleights: response that not concerned about condition of escape lane, with weed growth not affecting ability of the lane. Would expect that in order for a team to be on site the road would have to be closed. RESOLVED to feedback query about road closure when recent works to regrade 2 years ago, when Sleights sign damaged, only had cones at edge of road and did not close A169 VJP
- Linden Close/Carr Hill Lane road resurfacing: response that local engineer aware, some remedial works undertaken, tarmac removed at junction
- 28 Birch Avenue hedge: response that standard section 154 letter sent to resident as their responsibility
- Birch Avenue passing layby parking: response that H bar and Keep Clear markings are in good condition, these are advisory marking. These cannot be enforced by civil enforcement officers. To introduce formal parking restrictions would require TRO and cannot prioritise at this time
- Lowdale Lane/Coach Road junction parking both sides: response that existing double yellow lines for approx. 15m to assist traffic turning. To formally restrict would require TRO and cannot prioritise. Concern that restricting parking in this location would not reduce demand but simply move the issue further down Lowdale Lane. RESOLVED to feedback that PC would be happy for traffic to move down Lowdale Lane and further away from junction VJP

8 PLANNING MATTERS

VJP

The following issues were discussed and decided upon

i) NYMNPA

a) NYMNPA Proposed Formalisation of Motorhomes at Blue Bank – to receive update: Response received from NYMNPA that a solution needs to be found and if formalisation did not proceed would look at height barriers. Planning application expect to be submitted within next year, but in meantime pothole filling, general tidy to be undertaken and new signage to be installed in next year

ii) NYC

- a) 22/01774/FL – APL/00005/23 79 Coach Road Sleights erection of one single storey detached dwelling, to consider submitting further comments to those submitted at planning application stage: RESOLVED to respond that comments previously made still valid
- b) ZF23/01570/HS – 34 Birch Avenue Sleights – single storey extension for garage and garden room and extended terrace to front elevation: RESOLVED No Objections
- c) NYC Draft Housing Strategy – to decide if/how to respond to survey questionnaire available at <https://www.northyorks.gov.uk/your-council/consultations-and-engagement/current-consultations/draft-housing-strategy-consultation>: RESOLVED to Agree to all proposals

iii) WOODS/MITH PROJECT (AngloAmerican (AA))

- a) To consider any issues in respect of mining activities that impact the parish and decide on actions to be taken: RESOLVED no issues
- b) Skills4WorkS4W Team:
 - i) Cllr DT to update on works undertaken/to be undertaken, and decide further action if required: Clerk advised on works in progress including to war memorial and to both

noticeboards

ii) To discuss/decide on any future works to be given to the team to undertake:
RESOLVED none

9 YOUTH ADVISOR

Following issues were discussed and decided upon:

a) To receive update on appointment of a Youth Advisor to the Parish Council starting Autumn 2023: Clerk advised that the head of sixth form to advertise role VJP

10 FINANCE

Following issues were discussed and decided upon:

i) Payment Schedule

a) To receive the payment schedule and approve payment of the invoices detailed: RESOLVED to approve VJP

ii) NYC Precept – noted letter requesting precept required by 31 December 2023 circulated to Cllrs

iii) NYC By Election Recharges to Parishes – noted NYC policy received, and circulated to Cllrs

iv) Cllr AH request: To discuss impact of by election recharges to the parish council and the likely withdrawal of the model agreement funds on the budget/precept of the parish council. Following discussion RESOLVED to write and ask if NYC can provide a definitive answer regarding Model Agreement monies prior to the PC discussing the budget at the December meeting. VJP

v) To review and approve the Financial Statement and Bank Reconciliation for Qtr 2: RESOLVED to approve VJP

vi) To note receipt of remittance for 2023/2024 SBC Precept/ Model Agreement 2nd Instalment of £7940.00 & £892.04 respectively: noted

11 PARISH MAINTENANCE

Following issues were discussed and decided upon:

1. Public Conveniences, Eskdaleside (VJP)

a) To receive information on any maintenance or other issues and decide further action if required: Clerk reported that key pad code changed, door timer changed to winter hours and still awaiting electrician to undertake PAT/emergency light periodic check VJP

b) Sealant loose behind ladies/gents toilet – to receive update: RESOLVED to ask S4W in first instance to see if can fix VJP

c) Self Employed Cleaner – to receive update on reappointment of replacement: Clerk updated current situation, and that she was temporarily cleaning toilets as of 1/11 but hopeful about replacement VJP

2. Maintenance/Repairs to Assets – update and to decide any further actions

a) Village Pump maintenance requirements

i) on hold until proposal/costs received from Cllr DT for consideration by the parish council DT

ii) Plaque quotes – on hold until refurbishment undertaken VJP

b) To receive update on move of current noticeboard from Old Post Office to external wall of the Spar, and decide further actions if required: Clerk advised that noticeboard removed by S4W for sanding/varnishing and when completed will be installed VJP

c) Strimming seats around the parish – end of 3 year contract: to decide whether to continue with current contractor with a small increase from £180 to £185, or to go out to tender: RESOLVED to renew on 3 year contract at new price VJP

d) Grass verge cutting – end of 3 year contract: to decide on i) whether to continue with current cutting regime and ii) whether to continue with current contractor or go out to tender: RESOLVED to continue with current cutting regime and renew with current contractor on 3 year contract with caveat that Clerk informed would potentially increase by up to £10 VJP

3. Monitoring of Footpaths:

i) To receive report from Cllr DT or the Clerk on any issues relating to footpaths within the parish boundary and to decide if any action to take: VJP

a) Iburndale to Whin Green: RESOLVED to liaise with NYC/Community

- Payback team regarding improvements including cutting back/drainage
- b) Whin Green to Battle Banks no 307/9 RESOLVED to report issues where exits onto Iburndale Lane/Ugglebarnby end where cows congregate at gate
- ii) To receive update from NYMNPA on PC's Priority Route" proposal, if received: not applicable
- iii) To note that Community Payback Team will be continuing to maintain Featherbed Lane: noted
- iv) To note Community Payback Team (CPT) contact information passed onto NYMNPA Ranger, Sleights Sportsfield Committee & St John's Church Warden, following request for further projects and permission provided by liaison person: noted CPT starting works in church yard on 6/11 and would continue on weekly basis
4. NYC/Highways Issues to consider and decide any further actions required:
- i) To note as individuals, Cllrs can raise issues direct with NYCC Highways without having to go through the parish council or the Clerk - but cannot act or make decisions on behalf of the parish council
- ii) To note various road closure/speed limit notices received from NYC Highways
- iii) To receive highway issues from Cllrs and to decide if any action to take:
- a) Carr Hill Lane water/mud run off: DT reported informal out of the blue telephone conversation from NYC Highways officer advising that concerned and taking issue seriously regarding run off from current development, with meetings between flood risk management team, planning and contractor taking place
- b) Ugglebarnby Low Lane run off: from top of hill down towards Ugglebarnby, RESOLVED to report that ditches need to be rectified VJP
- c) Dean Hall Access: RESOLVED to write to NYC Cllr CP to advise of representation and could he progress and expedite resolution VJP
5. Coronation HRH King Charles III – to consider and decide on following:
- a) Hornbeam– noted planned to plant tree 10am Monday 4 December 2023, exact spot TBC and confirmation received from the Nursery regarding 1/12/23 delivery received VJP
- b) Hornbeam Plaque – design/wording on hold until tree planted. VJP
- c) Commemorative Seat –
- i) to receive update from NYMNPA on siting seat at Blue Bank Car Park: Clerk advised weather had delayed installation, details TBC VJP
6. Beacon Lighting 6th June 2024 9.15pm
- i) To discuss any updates at the November 2023 meeting: Clerk confirmed emergency services and insurance contacted VJP
- 12 PARISH PLAN 2020-2025**
- To consider the following and decide actions where necessary:
- a) 2020-2025 Annual Review Report – to be undertaken and reported at June 2024 WGP
- b) Parish Plan 2025 – proposal to be circulated in November for discussion/decision at the December 2023 meeting: Noted working group had circulated report by email to Cllrs/Clerk for December discussion and decision WGP
- 13 PARISH POLICIES**
- The following was reviewed and decided as follows:
- i) Public Conveniences – COSHH update to be reviewed due to rebrand of floor cleaning product, and to approve: RESOLVED to approve VJP
- 14 COUNCILLOR ATTENDANCE AT EXTERNAL MEETINGS**
- Following issues considered and further action/decisions decided as follows:
- i) YLCA Scarborough Branch Meeting 9/10/23 – Cllr SW attended and report circulated to Cllrs and on website
- ii) NYMNPA Northern Area Parish Forum – Tues 3/10/23 – Cllr AH attended and report circulated to Cllrs and on website
- iii) Anglo American LGF 31 October 2023, 11am at Hawsker Village Hall – Cllr AW attend and to report: Cllr AW provided verbal report
- iv) Remembrance Service 12/11/23 – Cllr JP to attend. Note SW4 team to tidy War Memorial area week prior: Noted Cllr JP will donate the wreath

15 CORRESPONDENCE

The following correspondence was received and decisions made as follows:

- (i) For Decision:
 - a) Citizens Advice – request for funding: RESOLVED No, but do make residents aware of services VJP
 - b) NYC Lets Talk Budget Consultation – to decide if wish to respond available at <https://www.northyorks.gov.uk/your-council/consultations-and-engagement/lets-talk-north-yorkshire>: RESOLVED no comment and up to individuals to respond
- (ii) For Information only (not for discussion/decision)
 - a) To note general correspondence circulated to Cllrs by email: noted
 - b) To note general updates from YLCA circulated to Cllrs by email: noted
 - c) FOI 95 & 96 Bus Route – Clerk responded with details of parish council action and circulated copy to Cllrs
 - d) NYC Public Consultation on Polling Stations 16/10-13/11 2023 – circulated to Cllrs, on website and noticeboards
 - e) The Clerk has received contact by residents/Cllrs/contractors on the following issues and responded accordingly and/or reported to the relevant authority under delegated powers:
 - i) None

16 COOPTION OF COUNCILLOR

VJP

The following was reviewed and decided as follows:

- A) Deadline for applications is the 31 December 2023

17 DATE OF NEXT MEETING.

- i) RESOLVED The parish council meetings will be as follows, subject to COVID19 regulations, and as per the meeting schedule agreed: VJP
 - Monday 4 December 2023 6.30pm—Joyce Sargeant Room, Sleights Village Hall
 - Monday 8 January 2024 6.30pm—Joyce Sargeant Room, Sleights Village Hall
 - Monday 5 February 2024 6.30pm—Joyce Sargeant Room, Sleights Village Hall
 - Monday 4 March 2024 6.30pm—Joyce Sargeant Room, Sleights Village Hall
 - Monday 8 April 2024 6.30pm-7.00pm for the Annual Parish Meeting with speaker to be confirmed followed at 7.00pm for the ordinary Eskdaleside cum Ugglebarnby Parish Council Meeting— JS Room Sleights Village Hall—NO PUBLIC SESSION
 - Monday 13 May 2024 6.30pm for the Annual Meeting of the Council, followed immediately by the ordinary Eskdaleside cum Ugglebarnby Parish Council Meeting, —Joyce Sargeant Room, Sleights Village Hall —NO PUBLIC SESSION

Meeting finished at 8.05pm

Chairman:

Dated: