ESKDALESIDE CUM UGGLEBARNBY
PARISH COUNCIL

Minutes of the proceedings of the Meeting of Eskdaleside cum Ugglebarnby Parish Council held on **Monday 2 September at 6.30pm in Littlebeck Village Hall** pursuant to Summons

Present:

PRESENT: Councillor A Watson (Chairman) in the Chair. Councillors J Parkin, P Perry, R Corner, D Tate, M Warner & S Willmington

Also present were: V J Pitts (Clerk) & 1 MOP

There will be a public session prior to the start of the meeting and this will be from 6.30pm -6.45pm – Members of the public will adhere to the rules set by the council for this session. Following issues raised:

- Pasture Lane – fenced off open hole and use for diversion purposes. MOP advised issues already raised to NYC, and MOP encouraged to report direct

Prior to the meeting Chairman Cllr A Watson gave thanks to the Clerk for all the work undertaken over the years

Action by

1 TO RECEIVE APOLOGIES FOR ABSENCE & APPROVE IF REQUIRED

Cllrs A Harrison & L Jones

2 TO IDENTIFY ANY ITEMS FOR DISCUSSION THAT MAY REQUIRE THE EXCLUSION OF THE PRESS AND PUBLIC

a) None as no applications received for Cooption Item

3 DECLARATIONS OF INTEREST

i) Members to declare any personal, pecuniary or prejudicial interests they may have in the following items that are not already declared under the council's code of conduct or members' Register of Interests: Cllr DT declared interest in Item 10/2/b

4 POLICE MATTERS

i) To receive any reports from the Police:

a) No Police representative present, and report read out.

5 NYC UNITARY COUNCILLOR REPORT

To receive general update reports from Unitary Councillor representative and updates on relevant items detailed below from recent meetings and decide further action where necessary, with an opportunity for Cllrs to ask questions. The following issues were discussed and decided upon

1) To receive general update report from NYC Cllr C Pearson: Cllr C Pearson not present and no report received

6 MINUTES

To consider the accuracy of minutes of the Eskdaleside cum Ugglebarnby Parish Council meeting held on 1 July 2024 for approval and signing: RESOLVED to approve and sign — VJP

7 REPORT ON MATTERS ARISING FROM PREVIOUS MEETING

To receive information on the following ongoing issues that required action at previous meetings and decide further action where necessary, if not detailed elsewhere on the agenda. Following issues were discussed and decided upon:

i) Clerk to provide update on feedback from NYC reported issues

- The Avenue – road closure notice: NYC not aware of temporary repairs but could have been for utilities, but some repairs to defective kerbs undertaken. Street on list for funding to carry out resurfacing but unconfirmed if bid successful
- Briggswath B1410/A169 Junction – confirmed that utility company repaired wrong side of road. Streetworks hopefully pursuing
- A169 Road Signage from A171 direction vegetation blockage – Will be liaising

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with contractor to undertake vegetation cutback

ii) NYC Visibility Splays A169 junctions – note junctions rectified, and feedback response received 20/8/24 & circulated to Cllrs. RESOLVED for Clerk to respond robustly regarding cutting arrangements and contractor competency VJP

8 PLANNING MATTERS VJP

The following issues were discussed and decided upon

i) NYMNPA

a) NYM/2024/0513 Meadow Cote, Eskdaleside, Sleights – application for construction of glazed balcony, removal of window and insertion of glazed doors and erection of gate: RESOLVED No Objections

ii) NYC

a) ZF24/00839/HS 136 Coach Road Sleights – formation of dropped kerb and verge crossing – Reconsult, deadline 12/8/24: noted unable to respond due to deadline

b) ZF24/00772/FL 22 Carr Hill Lane Briggswath – demolition of existing dwelling and erection of new dwelling: Resolved No Objections but with the following comment - this property has difficult access to/from the site due to the narrow section of road at this point, therefore, there needs to be clear traffic management: the workers on site when parking should not obstruct the lane or nearby private road; storage of building material should not be on the highway or block access to the Lane or private road; no restriction/obstruction of access to Carr Hill Lane or the private road to Brook Park; demolition/construction debris must not enter the stream at the bottom of the property as this may cause blockages and flooding further down stream

c) ZF24/01162/LB 140 Coach Road Sleights – erection of 2 storey side extension incorporating existing store, use of garage as private studio, installation rear rooflight, internal alterations and erection of rear shed: RESOLVED No Objections

d) Note new NYC Local Plan initial consultation to be delayed from December 2024 to early 2025 following Government's proposed changes to the National Planning Policy Framework: Noted

e) 22/02489/HS 3 Briggswath – first floor dormer windows: Cllr DT request to consider planning breach and to decide what actions to take: RESOLVED to pass to planning team for enforcement due to installation of fully extending dormer window that overlook neighbours and possibly will create a balcony

iii) WOODS/MITH PROJECT (AngloAmerican (AA))

a) i)To consider any issues in respect of mining activities that impact the parish and decide on actions to be taken: None

ii) Note representative from Woodsmith Project to attend in October to give update prior to parish council meeting: Noted

b) Skills4WorkS4W Team:

i) Update on works undertaken/to be undertaken, and decide further action if required: Noted completed pump fence; regular strimming of car park adj Salmon Leap; installed a "board hat" on station noticeboard; bus shelter painting completed apart from internal ceiling which to be undertaken when wet weather; vegetation removed on B1410 Briggswath; Sportsfield seat area grass ingress removal and renewed bark chippings, to firm bolts; toilet car park area outstanding for dewed and regravel

ii) To discuss/decide on any future works to be given to the team to undertake: RESOLVED to ask to de-weed War Memorial

9 FINANCE

Following issues were discussed and decided upon:

i) Payment Schedule

a) To receive the payment schedule and approve payment of the invoices detailed: RESOLVED to approve VJP

ii) Qtr 1 (April – June 2024) Financial Statement & Bank Reconciliation – review and approve: RESOLVED to approve

iii) Note at 1/8/24 Bank Balance £22399.53 with net balance including outstanding cheques to clear is £20571.23: Noted

iv) Note notified TSB adopting the New UK Consumer Protection rules against fraud as of 7 October 2024, this will replace TSB's Fraud Refund Guarantee: Noted

v) Note correspondence from TSB Business Banking Team wanting to reclassify the PC as a

business – Clerk responded with NALC guidance note on parish councils for high street banks. Further notice to complete KYB received. Phone call ascertained contacting all businesses, clubs etc. Online form link requested and received via TSB website. Clerk to liaise with Cllr AW to complete: Noted AW/VJP

10 PARISH MAINTENANCE

Following issues were discussed and decided upon:

1. Public Conveniences, Eskdaleside (VJP)
   a) To receive information on any maintenance or other issues and decide further action if required
      i) Note Gents toilet roll holder locking mechanism fixed by CllrDT: Noted
      ii) Missing Gents Sink Plug: discussed, RESOLVED to not replace and also to remove ladies sink plug
2. Maintenance/Repairs to Assets – update and to decide any further actions
   a) Village Pump maintenance requirements
      i) To receive update from Cllr DT on plan for renovation project following removal: Cllr DT advised of online research and receipt of verbal quote of £450 for providing wood and cutting etc, plus additional cost for screws etc. RESOLVED for Cllr DT to progress with verbal quote of £450, and to obtain a written quote for audit trail DT
      ii) Plaque quotes – on hold until refurbishment undertaken DT

      Cllr DT did not partake in following Item 10/2/b

   b) Daffodil Green Christmas Tree Lights:
      i) To receive the initial positive response from Sleights Village Christmas Lights organisation regarding taking over responsibility/ownership of lit 'tree', as noted at July 24 meeting: Noted response and subsequent letter of 25/8/24 circulated to Cllrs
      ii) To note feedback from meeting with NYC re Christmas lights electric box advising that the electrical supply pillar/equipment is satisfactory, not unsafe and is fit for current purpose: Noted
      iii) To decide and confirm next action of donating the current electrical supply pillar/equipment and current lights to Sleights Village Christmas Lights organisation and any associated level of monetary donation (under S137): RESOLVED to keep status quo for this year. VJP
      RESOLVED to defer further discussion/decision to the 2025/2026 financial year Cllrs

   c) Annual Parish Council Asset Maintenance Review – to receive review by Cllr DT and decide further actions required: RESOLVED to replace Seats 7, 15, 18 as soon as possible, quotes to be obtained for discussion/decision at next parish council meeting. DT
   RESOLVED SW to contact Seat 11 donor with a view to pass details onto Clerk as need to ascertain their wishes due to it being a specially carved seat. All other issues highlighted to be deferred to next financial year SW/VJP

   d) Strimming Seats/Village Signs: to consider feedback on request to contractor of adding strimming village signs to contract, and to decide further actions: RESOLVED to proceed with quote for £290.00 to undertake seat and sign strimming simultaneously next year VJP

   e) To consider laptop replacement to be included in 2025/26 financial year - for incorporation into 25/26 Budget forecast – following screen message that not eligible to upgrade to Windows 11, and will receive updates/fixes until support ends on 14/10/25: RESOLVED to include in 2025/2026 budget forecast for replacement Clerk
3. Monitoring of Footpaths:
   i) To receive report from Cllr DT or the Clerk on any issues relating to footpaths within the parish boundary and to decide if any action to take:
      a) Featherbed Lane strimming: Discussed NYC feedback. RESOLVED to robustly respond regarding annual request and contractor standard of work being monitored. VJP
      RESOLVED to include discussion/decision of the parish council organising cutting of Featherbed Lane on October agenda VJP
   ii) To receive update from NYMNPA on PC's Priority Route" proposal, if received: Not received

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iii) Whin Green to Iburndale FP – to receive and consider feedback from the fact finding onsite meeting between NYC, contractor and Cllrs, held on 5/7/24, and to decide on further action regarding funding options if NYC cost analysis received and is applicable: Noted NYC not received costings from their contractor and NYC will be considering also using the community payback team — Clerk/DT

iv) To decide on whether to install a plaque denoting "Featherbed Lane" on the two relevant NYC footpath posts in the parish: RESOLVED to install a plaque. RESOLVED Cllr DT to undertake research and obtain quotes for different options — DT

4. NYC/Highways Issues to consider and decide any further actions required:

i) To note as individuals, Cllrs can raise issues direct with NYCC Highways without having to go through the parish council or the Clerk - but cannot act or make decisions on behalf of the parish council: Noted

ii)To receive highway issues from Cllrs and to decide if any action to take: No new issues raised

iii) Note various Planned Road Closures circulated to Cllrs: Noted

iv) To receive and discuss NYC's management plan for the Linden Close Wildlife/Nature Area, and to consider and decide on any suggestions for improvement – if plan received: Clerk advised report not received. RESOLVED to highlight: dead willow tree, trees fallen near pond staging and ramp areas, overhanging branches along walkway — VJP

v) Cllr DT proposal to request NYC to undertake survey of dangerous dead/dying Ash Trees on A169 from Carr Hill Lane Junction to B1410 junction - to consider and decide: RESOLVED to ask NYC to undertake survey — VJP

5 VE Day 80 8th May 2025, Beacon Lighting 9.30pm

i) To receive feedback on granting permission from the Sleights Moor/Grosmont Estate: Clerk advised verbal positive response, but not yet in writing — VJP

11 PARISH PLAN 2020-2027

The following was reviewed and decided as follows:

a) 2020-2025 Annual Review Report (note Parish Plan extended to cover period to 2027)– next review by WGP to be undertaken for discussion at June 2025 meeting: Noted — WGP

b) Re-signing Settlements: to receive project ideas/costings research by the WGP at the September 2024 meeting for further discussion/decision: Thanks was given to team for detailed report. RESOLVED not to proceed with resigning Settlements.

12 PARISH POLICIES

The following was reviewed and decided as follows:

i) NALC New Model Financial Regulations – to review/approve: RESOLVED to approve — VJP

13 COUNCILLOR ATTENDANCE AT EXTERNAL MEETINGS

Following issues considered and further action/decisions decided as follows:

i) NYMNPA Joint Parish Forum 16/7/24 @ Land of Iron Museum: Cllr AH provided report – circulated to Cllrs and on website

ii) AngloAmerican Liaison Group Forum 18 July 2024 2pm Egton Village Hall: to receive feedback from representative if attended: Noted non attendance

iii) YLCA Scarborough Branch Meeting 7 October 2024 7pm – Cllr SW to attend if available, consider issues to raise: Noted — SW

iv) NYMNPA Parish Training Event 25 September 2024 between 1700 & 2100 at The Old Vicarage Bondgate: to decide if a Cllr wishes to attend, note one place reserved, and decide on any topics to raise: RESOLVED Cllr AH to attend — AH

v) NYMNPA Northern Area Parish Forum – 2 October 2024 7pm Charltons Community Hall – Cllr AH to attend if available — AH

14 CORRESPONDENCE

The following correspondence was received and decisions made as follows:

i) For Decision:

a) £500 Grant Application Revival North Yorkshire to assist producing In Touch Magazine Oct 24 to March 25 – to consider and decide on S137 funding: RESOLVED to donate £250 (S137) vired from Newsletter budget, cheque written/signed at meeting — VJP

b) Government Consultation on proposed reforms to the National Planning Policy Framework & Other Changes to the Planning System – deadline 24 September 2024 – to decide if to respond: RESOLVED No Comment

c) Forestry Commission Public Register for England Case Ref NP-WR-

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2024_Nyc_097-2024: Low Quebec Farm New Planting deadline responses 3/9/24 https://www.gov.uk/guidance/consultation-and-the-public-registers : RESOLVED No Comment

(ii) For Information only (not for discussion/decision)

a) To note general correspondence circulated to Cllrs
b) To note general updates from YLCA circulated to Cllrs
c) To note any information and/or public consultations received from NYC and other third parties circulated to Cllrs, and where appropriate uploaded to PC website and put on noticeboards
d) NYC Waste Campaign – posters received and erected various locations by Clerk
e) The Clerk has received contact by residents/Cllrs/contractors on the following issues and responded accordingly and/or reported to the relevant authority under delegated powers
   i) Ownership of piece of land: Clerk advised to contact Land Registry as could be NYC, BH or private
   ii) Responsibility for Whin Green/Iburndale Footpath as overgrown: Clerk advised to complain direct to NYC, and that PC awaiting site meeting with NYC to discuss
   iii) Copied into correspondence between resident/NYC/NYMNPA/Landowner re water flow/highway issues at Dean Hall Brow. Clerk escalated to NYC Director following lack of response
   iv) Boundary issue with BT – Clerk advised resident to contact BT direct (gave web link) and that PC unable to get involved in issues between private individuals/landowners
   v) Removal of Royal Mail Post Box Iburndale Lane – advised to contact Royal Mail direct
   vi) Vegetation issues at various locations and management of Linden Close Wildlife Area: Clerk escalated Featherbed Lane and B1410 to NYC, and request made to NYC for management plan of Linden Close area
   vii) Informed of BT Telephone Box Removal, Coach Road – highlighted to NYC, response that BT decided to go ahead with removal despite NYC and the parish council objections
   viii) Disabled access issues on Lowdale PROW – advised to contact NYC

15 COOPTION OF COUNCILLOR VJP

The following was reviewed and decided as follows:

A) Deadline for applications for the three vacancies was the 26 August 2024: Noted no applications received

Members of public and press to leave the room

I. To consider applications received for co-option to fill the three existing vacancies for office of parish councillor – not applicable

Members of public and press to return to the room

II. To vote on who to co-opt to the office of parish councillor – not applicable
III. Upon co-option the Cllrs to sign the Declaration of Acceptance of Office, if present, if not present to decide when the Declaration should be signed to validate the co-option – not applicable
IV. To note positions not filled will be re-advertised: Noted positions to be readvertised

16 DATE OF NEXT MEETING.

i) RESOLVED The parish council meetings will be as follows as per the meeting schedule agreed: VJP

Monday 7 October 2024 6.30pm—Joyce Sargeant Room, Sleights Village Hall
Monday 4 November 2024 6.30pm—Joyce Sargeant Room, Sleights Village Hall
Monday 2 December 2024 6.30pm—Joyce Sargeant Room, Sleights Village Hall
Monday 6 January 2025 6.30pm—Joyce Sargeant Room, Sleights Village Hall
Monday 3 February 2025 6.30pm—Joyce Sargeant Room, Sleights Village Hall
Monday 3 March 2025 6.30pm—6.30pm-7.00pm for the Annual Parish Meeting with speaker to be confirmed followed at 7.00pm for the ordinary Eskdaleside cum Ugglebarnby Parish Council Meeting— JS Room Sleights Village Hall—NO PUBLIC SESSION
Monday 7 April 2025 6.30pm—Joyce Sargeant Room, Sleights Village Hall
Monday 12 May 2025 6.30pm for the Annual Meeting of the Council, followed

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immediately by the ordinary Eskdaleside cum Ugglebarnby Parish Council Meeting, —Joyce Sargeant Room, Sleights Village Hall —NO PUBLIC SESSION

Meeting finished at 8.25pm

Chairman: ……. Dated: ……

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