

**ESKDALESIDE CUM UGGLEBARNBY
PARISH COUNCIL**

Minutes of the proceedings of the Meeting of Eskdaleside cum Ugglebarnby Parish Council
held on **Monday 13 May 2024 at 6.40pm (following the Annual Meeting of the Council 6.30-6.40pm) in Sleights
Village Hall** pursuant to Summons

Present:

PRESENT: Councillor A Watson (Chairman) in the Chair. Councillors A Harrison, J Parkin, P Perry, R Corner, D Tate, M Warner

Also present were: V J Pitts (Clerk)

There was no public session prior to the meeting

Action by

- 1 **TO RECEIVE APOLOGIES FOR ABSENCE & APPROVE IF REQUIRED**
Apologies received from Cllrs L Jones & S Willmington
- 2 **TO IDENTIFY ANY ITEMS FOR DISCUSSION THAT MAY REQUIRE THE EXCLUSION OF THE PRESS AND PUBLIC**
a) None
- 3 **DECLARATIONS OF INTEREST**
i) Members to declare any personal, pecuniary or prejudicial interests they may have in the following items that are not already declared under the council's code of conduct or members' Register of Interests: None
ii) To consider and approve Dispensation requests for items on the agenda that if without the dispensation the number of persons prohibited from participating in any particular business would be so great a proportion of the body transacting the business as to impede the transaction of the business: None
- 4 **POLICE MATTERS**
i) To receive any reports from the Police:
a) No Police representative present. Report read out and noted.
- 5 **NYC UNITARY COUNCILLOR REPORT**
To receive general update reports from Unitary Councillor representative and updates on relevant items detailed below from recent meetings and decide further action where necessary, with an opportunity for Cllrs to ask questions. The following issues were discussed and decided upon

1) To receive general update report from NYC Cllr C Pearson: Cllr C Pearson not present and no update report provided
- 6 **MINUTES**
To consider the accuracy of the Eskdaleside cum Ugglebarnby Parish Council meeting held on 8 April 2024 for approval and signing: RESOLVED to approve and sign VJP
- 7 **REPORT ON MATTERS ARISING FROM PREVIOUS MEETING**
To receive information on the following ongoing issues that required action at previous meetings and decide further action where necessary, if not detailed elsewhere on the agenda. Following issues were discussed and decided upon:

i) Clerk to provide update on feedback from NYC reported issues – to update at the June meeting VJP
- 8 **PLANNING MATTERS** VJP
The following issues were discussed and decided upon

i) **NYMNP**
a) None

ii) NYC

- a) ZF24/00294/HS 18 Brook Park, Briggswath – erection of side extension with dormer to form annexe, erection of detached timber garage and formation of new access/driveway: RESOLVED No Objections
- b) ZF24/00372/HS 21 Brook Park, Briggswath – erection of first floor extension to rear and side with proposed side balcony: RESOLVED No Objections
- c) ZF24/00504/HS 36 Lowdale Lane, Sleights – erection of single storey side and rear extensions: RESOLVED No Objections
- d) Note: NYC “A Call for Sites Consultation” available from 17/4/24 for site promoters to submit sites for inclusion in Local Plan. Visit <https://www.northyorks.gov.uk/planning-and-conservation/planning-policy/north-yorkshire-local-plan> for more information: Noted

iii) WOODS/MITH PROJECT (AngloAmerican (AA))

- a) To consider any issues in respect of mining activities that impact the parish and decide on actions to be taken: No issues raised
 - i) Feedback on potential mine traffic through Iburndale: No feedback to report
- b) Skills4WorkS4W Team:
 - i) Update on works undertaken/to be undertaken, and decide further action if required: Noted undertaking periodic strimming Salmon Leap Car Park, bus shelter painting outstanding and have been asked to undertake planter installation at toilets and gate/fencing at village pump
 - ii) To discuss/decide on any future works to be given to the team to undertake: no issues raised

9 FINANCE

Following issues were discussed and decided upon:

- i) Payment Schedule
 - a) To receive the payment schedule and approve payment of the invoices detailed: RESOLVED to approve VJP
- ii) To approve 23/24 Qtr 4 Financial Statement & Bank Reconciliation: RESOLVED to approve VJP
- iii) Review, approve and sign Annual Internal Control Checklist for 2023/24 – undertaken at the Annual Meeting of the Council, to consider any findings: noted approved and no issues raised VJP
- iv) AGAR/Annual Return 2023/2024 To confirm Period of Exercise of Public Rights of 30 days from 1 July 2024: RESOLVED to approve
- v) AGAR/Annual Return 2023/2024 Internal Audit: To review and consider any feedback from the Internal Auditor: Noted no issues raised
- vi) AGAR/Annual Return 2023/2024 Annual Governance Statement: a) A review/consideration of the effectiveness of the system of internal control was undertaken and b) it was RESOLVED to approve and c) RESOLVED to sign the Annual Governance Statement VJP
- vii) AGAR/Annual Return 2023/2024 Accounting Statement: a) A review/consideration of contents undertaken and b) it was RESOLVED to approve and c) RESOLVED to sign the Accounting Statement VJP
- viii) AGAR/Annual Return 2023/2024 – Certification of Exemption: To resolve to certify as Exempt from a Limited Assurance Review for the year ended 31 March 2024: RESOLVED to certify as Exempt VJP
- ix) SBC Precept & Model Agreement 2024/2025 1st Instalment – noted receipt of remittance for £8007.50/£2522.18 respectively
- x) Note HMRC VAT126 2023/2024 financial year claim submitted for £1138.48: Noted
- xi) Cllr AH request to include the following item for discussion & decision – deferred from January '24 meeting: The Parish Council to identify a project for the benefit of the whole Parish to utilise monies in the event of any potential underspend against Model Agreement Funding in 2024/25 financial year – summary of ideas to be circulated: Following review of summary report it was RESOLVED that if any potential underspend to look at replacing existing assets DT/VJP
- xii) Cllr AH request to include the following item for discussion & decision – deferred from January '24 meeting: The Parish Council to identify and develop a project for the benefit of the whole Parish and, once and if identified, to build up funds against this identified item over an agreed period of time by increasing the precept incrementally each year commencing financial year 2025/2026 – summary of ideas to be circulated: Following review of summary report it was RESOLVED to take forward a) Allocation of additional funds to support Parish Survey/Plan development in 2026/27 and b) Re-signing settlements within the parish to reflect perceived boundaries and applied parish wide. RESOLVED for the Parish Plan WGP to look at ideas and costings for both a) and b), in order that can be included in December 2024 budget WGP

review

11 PARISH MAINTENANCE

Following issues were discussed and decided upon:

1. Public Conveniences, Eskdaleside (VJP)
 - a) To receive information on any maintenance or other issues and decide further action if required
 - i) Planter options – to receive update: Noted that planter on order and delivery expected shortly VJP
2. Maintenance/Repairs to Assets – update and to decide any further actions
 - a) Village Pump maintenance requirements
 - i) To receive update from Cllr DT when project has commenced: Cllr DT updated on removal of pump from site. Following discussion it was RESOLVED once renovated/repared to replace as is ie not with running water DT
 - ii) Plaque quotes – on hold until refurbishment undertaken VJP
 - b) To receive report/update from Cllr DT regarding maintenance/repair to Christmas Light electric box and decide further action in respect of following options:
 - i) Renew electrical supply cabinet/equipment approx £1650
 - ii) Do not illuminate the tree on the green
 - iii) Pursue AA/NYC for funding electrical cabinet/equipment
 - iv) Purchase self supporting display erected annually, electrical supply pillar would still be required together with costs of moving electrical supply cabinet
 - v) Pursue Sleights Christmas Lights organisation to take up the option of putting another tree on the Daffodil Green and hence taking ownership of all Sleights Christmas lights; thereby the parish council removing its lights and passing on responsibility whilst giving a donation to the organisation

No decision made as Cllr DT awaiting further information, to defer until details received DT
 - c) To receive update on boulder protection at King's Seat, Blue Bank Car Park, and associated NYMNPA feedback on Blue Bank car park improvements: Due to changes in approved supplier's circumstances and following discussion, it was RESOLVED for Cllr DT to purchase boulders and to be reimbursed by the PC. DT

Clerk read out email from NYMNPA that advised a) To be on site 13/5/24 for tidy up and installing "no overnight motorhome signs" b) P&D option still being explored and will consult again in due course c) Road Signage at Blue Bank reprioritised and should be undertaken this year d) happy to have more bins on site, but not heard further from NYC. Clerk advised had contacted NYC re waste bins. VJP

 - d) To decide on deadline to archive at NYC County Records Office the legal/historic parish council Minutes 1861 to 1961 (in line with the annually agreed Financial & Operational Risk Assessment), which have been held by Cllr DT since 2015: RESOLVED deadline to be May 2025 meeting DT/VJP
3. Monitoring of Footpaths:
 - i) To receive report from Cllr DT or the Clerk on any issues relating to footpaths within the parish boundary and to decide if any action to take: Clerk advised that Featherbed Lane sign to be replaced by NYC in coming weeks and that due to batching signpost replacements the sign at the cricket ground will be replaced in NYC next winter's programme
 - ii) To receive update from NYMNPA on PC's Priority Route" proposal, if received: No feedback received
 - iii) Whin Green to Iburndale FP – to receive and consider Cllr DT's suggestions for improvement and decide whether to escalate proposals to NYC: Following review of proposal and discussion of NYC limited financial resources, it was RESOLVED for Cllr DT to arrange an information gathering site meeting between the PC, NYC and their contractor to discuss ideas and come up with costings in order that the PC can discuss and decide further action and funding options at a future meeting; Cllr DT to advise all Cllrs of date/time/location of meeting DT/Cllrs/VJP

iv) Noted fallen tree into river at Iburndale reported

4. NYC/Highways Issues to consider and decide any further actions required:

i) To note as individuals, Cllrs can raise issues direct with NYCC Highways without having to go through the parish council or the Clerk - but cannot act or make decisions on behalf of the parish council

ii) To receive highway issues from Cllrs and to decide if any action to take

VJP

- B1410/A169 junction visibility splay cut but not as per map
- A160/Coach Road visibility splay cut but not as per map
- The Avenue/Coach Road visibility splay cut but not as per map
- Briggswath B1410/A169 junction gas crossing reinstatement breaking up and pothole appeared, Cllr DT to send Clerk photo
- Noted Sleights Car Park access path repaired
- Hedge overgrown and blocking pavement up from Iburndale/A169 junction

5. Beacon Lighting 6th June 2024 9.15pm

i) To discuss any updates on event and decide further action: Cllr DT advised would not be present. RESOLVED Cllr AH to be contact on the night, Clerk to update RA and relevant third parties

VJP/AH

11 PARISH PLAN 2020-2027

The following was reviewed and decided as follows:

a) 2020-2027 Annual Review Report – to be undertaken, report circulated and discussed at June 2024 meeting: Noted WGP had circulated report to all Cllrs

WGP

12 PARISH POLICIES

The following was reviewed and decided as follows:

i) No policies to discuss/approve

13 COUNCILLOR ATTENDANCE AT EXTERNAL MEETINGS

Following issues considered and further action/decisions decided as follows:

- i) Anglo American Liaison Group Forum – Sneaton Village Hall Mon 29/4/24 @ 11am: Cllr AW to attend. To receive feedback: Cllr AW advised did not attend
- ii) Northern Area Parish Forum Meeting 10/4/24 7pm Danby Lodge: Attended by Cllr AH. To note report already circulated to Cllrs: Cllr AH had circulated report

14 CORRESPONDENCE

The following correspondence was received and decisions made as follows:

- (i) For Decision:
 - a) Government Dept for Energy Security & Net Zero: Barriers to Community Energy Projects, Call for Evidence deadline 30 June 2024 – Clerk circulated to Cllrs, put on website as public consultation. To decide if to contribute: RESOLVED No comment
- (ii) For Information only (not for discussion/decision)
 - a) To note general correspondence circulated to Cllrs
 - b) To note general updates from YLCA circulated to Cllrs
 - c) To note any information and/or public consultations received from NYC and other third parties circulated to Cllrs, and where appropriate uploaded to PC website and put on noticeboards
 - d) To note Clerk taking accrued lieu time spread over the next 6-8 months, thereby reducing monthly working hours
 - e) The Clerk has received contact by residents/Cllrs/contractors on the following issues and responded accordingly and/or reported to the relevant authority under delegated powers
 - i) Lowdale Lane grass cutting – Clerk advised not cut by PC, and referred resident to NYC
 - ii) Sandbag Store, Salmon Leap – advice request from Fylingdales PC Cllr, Clerk advised provided by NYC
 - iii) Historic ownership of Hempsyke Hall: Clerk advised to contact Land Registry & Whitby Museum archives
 - iv) AngloAmerican (AA) subcontractor using NYC car park adj Salmon Leap (verbal) – advised AA
 - v) Carr Hill Lane Layby unmarked following resurfacing by NYC – Clerk escalated to NYC

- vi) Footpath signs missing/broken Featherbed Lane and Lowdale Lane - Clerk escalated to NYC
- vii) Sleights car park (centre village) connecting path to Coach Road uneven – Clerk escalated to NYC

15 COOPTION OF COUNCILLOR

VJP

The following was reviewed and decided as follows:

- A) Deadline for applications for the three vacancies was the 30 April 2024: Noted no applications received and notice will be readvertised
 - Members of public and press to leave the room**
 - i) To consider applications received for co-option to fill the three existing vacancies for office of parish councillor:
 - Members of public and press to return to the room**
 - ii) To vote on who to co-opt to the office of parish councillor
 - iii) Upon co-option the Cllrs to sign the Declaration of Acceptance of Office, if present, if not present to decide when the Declaration should be signed to validate the co-option
 - iv) To note positions not filled will be re-advertised

16 DATE OF NEXT MEETING.

VJP

i) RESOLVED The parish council meetings will be as follows as per the meeting schedule agreed:

- Monday 3 June 2024 6.30pm—Littlebeck Village Hall
- Monday 1 July 2024 6.30pm—Joyce Sargeant Room, Sleights Village Hall
- Monday 2 September 2024 6.30pm—Littlebeck Village Hall
- Monday 7 October 2024 6.30pm—Joyce Sargeant Room, Sleights Village Hall
- Monday 4 November 2024 6.30pm—Joyce Sargeant Room, Sleights Village Hall
- Monday 2 December 2024 6.30pm—Joyce Sargeant Room, Sleights Village Hall
- Monday 6 January 2025 6.30pm—Joyce Sargeant Room, Sleights Village Hall
- Monday 3 February 2025 6.30pm—Joyce Sargeant Room, Sleights Village Hall
- Monday 3 March 2025 6.30pm—6.30pm-7.00pm for the Annual Parish Meeting with speaker to be confirmed followed at 7.00pm for the ordinary Eskdaleside cum Ugglebarnby Parish Council Meeting— JS Room Sleights Village Hall—NO PUBLIC SESSION
- Monday 7 April 2025 6.30pm—Joyce Sargeant Room, Sleights Village Hall
- Monday 12 May 2025 6.30pm for the Annual Meeting of the Council, followed immediately by the ordinary Eskdaleside cum Ugglebarnby Parish Council Meeting, —Joyce Sargeant Room, Sleights Village Hall —NO PUBLIC SESSION

Meeting finished at 8.00pm

Chairman:

Dated: