

**ESKDALESIDE CUM UGGLEBARNBY
PARISH COUNCIL**

Minutes of the proceedings of the Meeting of Eskdaleside cum Ugglebarnby Parish Council
held on **Monday 7 October 2024 at 6.30pm in Sleights Village Hall** pursuant to Summons

Present:

PRESENT: Councillor A Watson (Chairman) in the Chair. Councillors; D Tate (Temp Proper Officer), A Harrison (Temp Financial Officer) J Parkin, P Perry, R Corner, M Warner & L Jones.

Also present were: 2 Members of the Public

There will be a public session prior to the start of the meeting and this will be from 6.30pm -6.45pm – Members of the public will adhere to the rules set by the council for this session. Following issues raised:

- Resident Complaint – drainage and road resurfacing issues at Littlebeck Brow/Deanside. Advised to contact the PC via e-mail and to be raised on next month's agenda
- Update from Anglo-American regarding current situation

		Action by
1	TO APPOINT A CLLR AS TEMPORARY PROPER OFFICER (aka Parish Clerk) AND TEMPORARY RESPONSIBLE OFFICER i) Following the meeting on the 13 th September, it was agreed that Cllr DT will take up the role of Proper Officer and Cllr AH will take up the role of Financial Officer. This will be for a temporary period of 3 months	
2	TO RECEIVE APPOLOGIES FOR ABSENCE & APPROVE IF REQUIRED N/A	
3	TO IDENTIFY AND RESOLVE ITEMS FOR DISCUSSION THAT MAY REQUIRE THE EXCLUSION OF THE PRESS AND PUBLIC a) N/A	
4	DECLARATIONS OF INTEREST i) Members to declare any personal, pecuniary or prejudicial interests they may have in the following items that are not already declared under the council's code of conduct or members' Register of Interests: N/A	
5	POLICE MATTERS i) To receive any reports from the Police: a) No Police representative present and no report received	
6	NYC UNITARY COUNCILLOR REPORT To receive general update reports from Unitary Councillor representative and updates on relevant items detailed below from recent meetings and decide further action where necessary, with an opportunity for Cllrs to ask questions. The following issues were discussed and decided upon 1) To receive general update report from NYC Cllr C Pearson: Cllr C Pearson not present and no report received	

7	MINUTES To consider the accuracy of minutes of the Eskdaleside cum Ugglebarnby Parish Council meeting held on 2 September 2024 and the Extraordinary Meeting of Eskdaleside cum Ugglebarnby Parish Council held on 13 September 2024 for approval and signing: RESOLVED to approve and sign	
8	ON MATTERS ARISING FROM PREVIOUS MEETING To receive information on the following ongoing issues that required action at previous meetings and decide further action where necessary, if not detailed elsewhere on the agenda. Following issues were discussed and decided upon: <ul style="list-style-type: none"> i) Clerk to provide update on feedback from NYC reported issues - Update received to be distributed to PCs ii) NYC Visibility Splays A169 junctions at B1410/Coach Road/ The Avenue – e-mail to be distributed iii) Seat/Sign Strimming – looking towards more so-ordinated cutting going forward iv) Featherbed Lane – under review 	DT
9	APPOINTMENT OF PARISH CLERK/RFO <ul style="list-style-type: none"> i) No applications received ii) Discussion of advertisement options ie. Indeed, Job Centres, Whitby Gazette, Notice Boards, Sleights Facebook Page 	
10	PLANNING MATTERS The following issues were discussed and decided upon <ul style="list-style-type: none"> i) NYMNPA <ul style="list-style-type: none"> a) NYM/2024/0636 Underhill Cottage Blue Bank Sleights – change of use of domestic timber building to holiday let together with construction of single storey extension provide bathroom facilities at Underhill Cottage Blue Bank Sleights: RESOLVED No Objections ii) NYC <ul style="list-style-type: none"> a) ZF24/01161/HS 140 Coach Road Sleights – erection of two storey side extension incorporating existing use of garage as private studio, installation of rear rooflight, internal alterations and erection of rear shed: RESOLVED No Objections b) 24/00041/NC – 3 Briggswath Whitby – non-compliance with approved plans 22/02489/HS – to acknowledge the forthcoming investigation by NYC: Discussed NFA c) ZF24/01471/NSN - New Street Name Land adj 69 Carr Hill Lane: proposal for 1-12 (cons), 14 & 15 to be named “Bridgeford Gardens”: The proposed name has no relevance to the location: RESOLVED Objection iii) WOODS/MITH PROJECT (AngloAmerican (AA)) <ul style="list-style-type: none"> a) i) To consider any issues in respect of mining activities that impact the parish and decide on actions to be taken: None ii) Note representative from Woodsmith Project to attend in October to give update prior to parish council meeting: Update received from Heather b) Skills4WorkS4W Team: <ul style="list-style-type: none"> i) Still in operation ii) War Memorial in need of weeding 	DT
11	FINANCE Following issues were discussed and decided upon: <ul style="list-style-type: none"> i) Payment Schedule <ul style="list-style-type: none"> a) To receive the payment schedule and approve payment of the invoices detailed and sign cheques: RESOLVED to approve ii) TSB KYB Form completed 6/9/24 by Cllr AW & VJP (Clerk): RESOLVED to approve iii) Bank Reconciliation: Cheque 864 for £255 (Contract Cleaner June invoice) cleared bank account twice on 2 & 9 Aug. Clerk contacted cleaning contractor to get resolution and ascertained banking error. Clerk agreed to offset double payment against September 	

	<p>invoice, detailed on payment schedule & Cash Book: RESOLVED to approve</p> <p>iv) Bank Balance at 1/9/24 = £20852.37. Net Balance up to and including 7/10/24 chqs = £25909.89 – see cash book published on website & circulated to Cllrs</p> <p>v) Model Agreement 2025/26 – note Clerk requested review update to be included at the forthcoming Parish Liaison Meeting: Meeting to be held 26/11/24 deferred to next meeting</p> <p>vi) NYC Precept/Model Agreement 2024/2025: Note 2nd payment remittance received £8007.50 & £2522.50 respectively: Note 32</p>	DT/AW
12	<p>PARISH MAINTENANCE</p> <p>Following issues were discussed and decided upon:</p> <p>1. Public Conveniences, Eskdaleside</p> <p>a) To receive information on any maintenance or other issues and decide further action if required</p> <p>i) Update on the removal of sink plugs - deferred</p> <p>ii) Emergency Lighting/PAT testing – note paperwork received from contractor for Dec 23 & June 24 checks. Note next test due Dec 24. Cllr DT to progress</p> <p>2. Maintenance/Repairs to Assets – update and to decide any further actions</p> <p>a) Village Pump maintenance requirements</p> <p>i) To receive update from Cllr DT on plan for renovation project following removal: Cllr DT advised of online research and receipt of verbal quote of £450 for providing wood and cutting etc, plus additional cost for screws etc. RESOLVED for Cllr DT to progress with verbal quote of £450 still awaiting written quote</p> <p>ii) Plaque quotes – on hold until refurbishment undertaken</p> <p>b) Village seats reviewed</p> <p>i) 2 to be replaced by the original doner Cllr DT to chase the remainder</p> <p>c) Parish Newsletter is currently on hold pending replacement of Clerk</p> <p>3. Monitoring of Footpaths:</p> <p>i) Report received relating to footpaths Cllr DT to progress</p> <p>ii) NYMNPA senior ranger has departed which has let the PC's Priority Route in somewhat of a limbo. NYMNPA consider the Coast to Coast walk as their priority</p> <p>iii) Whin Green to Iburndale FP – No update on Whin Green received from the contractor of the Council</p> <p>iv) Featherbed Lane to discuss and decide on option for the Parish Council to organise and pay for strimming of Featherbed Lane section within Eskdaleside cum Ugglebarnby Parish Council. Agreed that this is something that the Council should progress. Prices to be obtained (Cllr DT)</p> <p>v) Featherbed Lane sign plaques ongoing: DEFERRED</p> <p>vi) Public Footpaths 64 & 564 Eskdaleside cum Ugglebarnby Diversion Sealed Oder 2024 (IKEN126870) (Coast to Coast National Trail – Slight's Moor) – to note information only</p> <p>4. NYC/Highways Issues to consider and decide any further actions required:</p> <p>i) To note as individuals, Cllrs can raise issues direct with NYC Highways without having to go through the parish council or the Clerk - but cannot act or make decisions on behalf of the parish council: Noted</p> <p>ii) Disabled parking bay outside 53 Birch Ave, Sleights – note works order placed by NYC for road markings & traffic sign installation once funding available, TRO to be made ensuring enforceable for use by blue badge holders only</p> <p>iii) Street Signs</p> <p>a) Coach Road – 2 new signs installed by NYC, old sign removed and PC to store</p> <p>b) Carrs/ Briggswath sign – passed to PC for storage</p> <p>iv) To receive new highway issues from Cllrs and decide if any action to be taken. Update later. Arrange meeting with Highways and residents Howlet Hall/ Fosseway</p> <p>v) To receive and discuss NYC's management plan for the Linden Close Nature Area. No plan received: DEFERRED</p> <p>5 VE Day 80th May 2025, Beacon Lighting 9.30pm</p>	<p>DT</p> <p>DT</p> <p>DT</p> <p>DT</p> <p>DT</p> <p>DT</p>

	i) To receive feedback on granting permission from the Sleights Moor/Grosmont Estate: PC to advise Community Services	
13	PARISH PLAN 2020-2027 To consider the following and decide action where necessary a) 2020-2025 Annual Review Report (note Parish Plan extended to cover period to 2027)– next review by WGP to be undertaken for discussion at June 2025 meeting: NTR	DT
14	PARISH POLICIES To consider the following and decide actions where necessary i) COSHH – review /approve minor update of document due to slight change in product line and note hardcopy already on file and passed to contract cleaner: APPROVED ii) Parish Policy Timeline- note updated and uploaded to website, hardcopy on file: AGREED	
15	COUNCILLOR ATTENDANCE AT EXTERNAL MEETINGS Received report on following where applicable, or note future attendance decide further actions: i) YLCA Scarborough Branch Meeting 14 October 2024 7pm – note no nominated branch representative to attend following resignation of Cllr SW, but any Cllr can attend without voting rights: DEFERRED to Annual Parish Meeting ii) NYMNPA Parish Training Event 25 September 2024 between 1700 & 2100 at The Old Vicarage Bondgate: Cllr AH approved report & circulated to Cllrs: NOTED iii) NYMNPA Northern Area Parish Forum – 02 October 2024 7pm Charlton's Community Hall – Circulated iv) NYC S'Bro & Whitby Parish Surgery "drop in" session for PCs – Sleights Village Hall 26/11/24 10am-4pm – any Cllr can attend: DEFERRED to next meeting v) NYC S'Bro & Whitby Parish Liaison Meeting – Brompton by Sawdon Village Hall 11/12/24 7-9pm – any Cllr can attend: NOTED vi) Anglo American Liaison Group Forum 24/10/24 11am Hawsker Village Hall: Cllr AW to attend	AW
16	CORRESPONDENCE The following correspondence was received and decisions made as follows: i) For Decision: a) None (ii) For Information only (not for discussion/decision) a) To note general correspondence circulated to Cllrs b) To note general updates from YLCA circulated to Cllrs c) To note any information and/or public consultations received from NYC, and other third parties, circulated to Cllrs; and where appropriate uploaded to PC website and put on noticeboards d) Citizens Advice further request for funding: Note Clerk (VJP) reiterated PC's resolved response last year of declining to give donation e) The Clerk has received contact by residents/Cllrs/contractors on the following issues and responded accordingly and/or reported to the relevant authority under delegated powers i) Ingham Play Park Dog Fouling, exclusion of dogs to play park — clerk escalated to NYC and advised resident to report also. Outcome — Dog Warden to visit more regular and install new signage, advice received that unlikely to become a dog exclusion zone ii) Village Trail Sign: Fylingdales PC query on production/supplier - Clerk provided information iii) Vegetation obstructing visibility at bus shelters Coach Road/Ingham Close & Iburndale Lane — Clerk reported to NYC and advised resident to report direct as well iv) Toilets – note received thank you for clean well-maintained toilets from visitor, Clerk passed onto contract cleaner	
17	PARISH COUNCIL VACANCIES To consider the following and decide actions where necessary A) Deadline for applications for the three ongoing advertised cooption vacancies is 20/12/24	

	<p>B) Resignation of Cllr SW:</p> <p>a) Casual Vacancy arisen with deadline of 4/10/24 for residents to call election, if no election called will revert to Cooption</p> <p>b) No applications received. PC discussed the need to advertise further</p>	
18	<p>DATE OF NEXT MEETING.</p> <p>i) RESOLVED The parish council meetings will be as follows as per the meeting schedule agreed:</p> <p>Monday 4 November 2024 6.30pm—Joyce Sargeant Room, Sleights Village Hall</p> <p>Monday 2 December 2024 6.30pm—Joyce Sargeant Room, Sleights Village Hall</p> <p>Monday 6 January 2025 6.30pm—Joyce Sargeant Room, Sleights Village Hall</p> <p>Monday 3 February 2025 6.30pm—Joyce Sargeant Room, Sleights Village Hall</p> <p>Monday 3 March 2025 6.30pm—6.30pm-7.00pm for the Annual Parish Meeting with speaker to be confirmed followed at 7.00pm for the ordinary Eskdaleside cum Ugglebarnby Parish Council Meeting— JS Room Sleights Village Hall—NO PUBLIC SESSION</p> <p>Monday 7 April 2025 6.30pm—Joyce Sargeant Room, Sleights Village Hall</p> <p>Monday 12 May 2025 6.30pm for the Annual Meeting of the Council, followed immediately by the ordinary Eskdaleside cum Ugglebarnby Parish Council Meeting, —Joyce Sargeant Room, Sleights Village Hall —NO PUBLIC SESSION</p>	

Meeting finished at 8.25pm

Chairman:

Dated: