

**ESKDALESIDE CUM UGGLEBARNBY
PARISH COUNCIL**

Minutes of the proceedings of the Meeting of Eskdaleside cum Ugglebarnby Parish Council
held on **Monday 4 December 2023 at 6.45pm, in Sleights Village Hall** pursuant to Summons

Present:

Councillor A Watson (Chairman) in the Chair, Councillors R Corner, A Harrison, D Tate,
& M Warner

Also present were V J Pitts (Clerk) and 3 MOPS

Prior to the start of the meeting the Public Session was held from 6.30-6.45pm:

- Lowdale Lane/Birch Avenue – impact of snow, lack of gritting causing accidents and grit bins not filled
- Partridge Hill – representation in support of planning application
- Ugglebarnby Lane – poor gritting during recent snow episode
- Iburndale Lane - poor gritting during recent snow episode

1 MOP left the meeting

Action by

1 TO RECEIVE APOLOGIES FOR ABSENCE & APPROVE IF REQUIRED

Apologies received from Cllrs M Gregory, L Jones, J Parkin, P Perry & S Willmington

2 TO IDENTIFY ANY ITEMS FOR DISCUSSION THAT MAY REQUIRE THE EXCLUSION OF THE PRESS AND PUBLIC

a) None

3 DECLARATIONS OF INTEREST

- Cllr DT for item 8/i/b under planning matters

4 POLICE MATTERS

i) To receive any reports from the Police:

a) No Police representative present. Report read out.

5 NYC UNITARY COUNCILLOR REPORT

To receive general update reports from Unitary Councillor representative and updates on relevant items detailed below from recent meetings and decide further action where necessary, with an opportunity for Cllrs to ask questions. The following issues were discussed and decided upon

1) To receive general update report from NYC Cllr C Pearson: Cllr C Pearson not present

6 MINUTES

To consider the accuracy of the Eskdaleside cum Ugglebarnby Parish Council meeting held on 6 November 2023 for approval and signing: **RESOLVED** to approve and sign VJP

7 REPORT ON MATTERS ARISING FROM PREVIOUS MEETING

To receive information on the following ongoing issues that required action at previous meetings and decide further action where necessary, if not detailed elsewhere on the agenda. Following issues were discussed and decided upon:

i) No issues to be discussed.

ii) Clerk to provide update on feedback from NYC reported issues at the 8 January 2024 meeting VJP

8 PLANNING MATTERS

The following issues were discussed and decided upon

VJP

i) NYMNPA

a) NYM/2023/0757 Granary Cottage, Hobbin Head, Sleights – demolition of existing

garage, conservatory and porch and construction of single storey side and rear extensions RESOLVED Object due to no off road parking shown within curtilage of property, and no parking provision shown whatsoever

b) NYM/2023/0782 Sleights Sportsfield – variation of condition 1 of planning approval NYM/2019/0237/FL to allow continued siting of storage container: RESOLVED No Objection

c) Partridge Hill, Ugglebarnby Lane, Sneaton – conversion of barn to one local occupancy dwelling and installation of package treatment plant: RESOLVED No Objection with caveat it must have local occupancy clause

d) NYMNPA consultation on Undergrounding of Overhead Electricity Lines in Sleights, Ugglebarnby and Iburndale – to discuss proposal and whether to request NYMNPA to submit proposal to Northern Powergrid: RESOLVED Yes to support, but advise that NYC will have to be consulted due to some poles carrying street lights

e) NYMNPA Dark Skies SPD – to consider amendments and to decide if further comments to make: RESOLVED no further comments

ii) NYC

a) ZF23/01655/HS 15 Birch Avenue, Sleights – replacement of rear dormer window with French doors and creation of balcony area: RESOLVED No Objection

b) ZF23/01697/HS 8 Yew Tree Close, Sleights – rear extension with associated access steps and decking: RESOLVED No Objection but with comment that stability may be in question as prone to water issues and there are pockets of sand

c) NYC Public Engagement in Planning – consultation on draft statement of community involvement: to decide if wish to respond: RESOLVED no comment

iii) WOODS/MITH PROJECT (AngloAmerican (AA))

a) To consider any issues in respect of mining activities that impact the parish and decide on actions to be taken: No issues raised

b) Skills4WorkS4W Team:

i) Cllr DT to update on works undertaken/to be undertaken, and decide further action if required: Noted Coronation Tree planted, will be undertaking sealant job at toilets and the Briggswath Bus Shelter painting to be undertaken in spring next year when better weather

ii) To discuss/decide on any future works to be given to the team to undertake: no further work identified

9 YOUTH ADVISOR

Following issues were discussed and decided upon:

a) To receive update on appointment of a Youth Advisor to Parish Council starting Autumn 2023: Clerk advised that the head of sixth form was to advertise role, no feedback received yet VJP

10 FINANCE

VJP

Following issues were discussed and decided upon:

i) NJC Pay Award: to note and approve 2023/24 National Salary Award agreed by LGA – Spinal Point 23 increase from £15.67 to £16.67 per hour effective April 2023, back pay on payment schedule for period April to Nov 2023: RESOLVED to approve

ii) Payment Schedule

a) To receive the payment schedule and approve payment of the invoices detailed: RESOLVED to approve

iii) To review and approve updated 3 year Budget: discussed and following decisions made:

a) RESOLVED to remove Chairman's Fund of £200 as proposed in budget

b) Noted update on Model Agreement funding

c) RESOLVED to formally write to NYC in October to receive update on Model Agreement Funding or equivalent

d) RESOLVED to have a pre-budget discussion at the November meeting

e) RESOLVED to approve the 3 year Budget

iv) To decide the 2024/2025 Precept using the NYC Precept Calculator: RESOLVED to increase from £15880 to £16015, which has a 0% impact on residents' council tax

v) NYC honouring SBC Model Agreement Estimate of Expenditure for 2024/2025 financial year – to approve amount of £5044.39, noting that amount cannot be changed and may receive less if underspent against 2023/24 "budget estimate": RESOLVED to approve

11 PARISH MAINTENANCE

Following issues were discussed and decided upon:

1. Public Conveniences, Eskdaleside (VJP)
 - a) To receive information on any maintenance or other issues and decide further action if required:
 - Clerk raised issue of toilet roll holder lock in gents' toilet: RESOLVED Cllr DT to look at DT
 - Cllr DT raised issue of lock on Noticeboard adj Sleights Station – RESOLVED Cllr DT to look at DT
 - b) Sealant loose behind ladies/gents' toilet – to receive update: Noted S4W to undertake
 - c) Self Employed Cleaner – to receive update on reappointment of replacement: Noted Clerk still temporarily cleaning, but replacement expected to be in situ soon VJP
2. Maintenance/Repairs to Assets – update and to decide any further actions
 - a) Village Pump maintenance requirements
 - i) Noted on hold until proposal/costs received from Cllr DT for consideration by the parish council DT
 - ii) Plaque quotes – noted on hold until refurbishment undertaken VJP
 - b) To receive update on move of current noticeboard from Old Post Office to external wall of the Spar: Noted work completed and S4W to “make good” exterior wall of Gibsons Cabinet makers by painting.
 - c) To receive report from Cllr DT at January 2024 meeting regarding maintenance to Christmas Light electric box DT
3. Monitoring of Footpaths:
 - i) To receive report from Cllr DT or the Clerk on any issues relating to footpaths within the parish boundary and to decide if any action to take:
 - Noted all footpaths muddy and landowner of FP Whin Green to Battlebanks awaiting stone for poached gateway
 - ii) To receive update from NYMNPA on PC's Priority Route” proposal, if received: Clerk advised no further update
4. NYC/Highways Issues to consider and decide any further actions required:
 - i) To note as individuals, Cllrs can raise issues direct with NYCC Highways without having to go through the parish council or the Clerk - but cannot act or make decisions on behalf of the parish council
 - ii) To note various road closure/speed limit notices received from NYC Highways
 - iii) To receive highway issues from Cllrs and to decide if any action to take – RESOLVED to report and request the following: VJP
 - a) Lowdale Lane Grit Bins – require urgent refill but old frozen/solidified grit needs to be removed and filled fresh as currently a third of capacity is lost
 - b) The Avenue/Coach Road Grit Bin – require additional grit bin due to residential area conflict
 - c) A169/A171 – closed due to lack of snow plough/gritter activity, and consequent accidents. Road cleared only after incidents
 - d) Lowdale Lane/Birch Avenue junction – concern regarding numerous incidents due to snow/ice and road not gritted
 - e) Ugglebarnby Lane – poor gritting
 - f) Iburndale Lane – poor gritting
 - g) The Avenue – no gritting
 - h) Main routes should be kept gritted and main secondary roads to feed into those routes should also be gritted
 - i) B1410 Briggswath – Ruswarp footpath update
 - j) Whitby Town Council Four Lane Ends to Stables footpath update
5. Coronation HRH King Charles III – to consider and decide on following:
 - a) Hornbeam–feedback from planned tree planting at 10am Monday 4 December 2023: Noted completed
 - b) Hornbeam Plaque – design/wording on hold until tree planted: RESOLVED to adapt appropriately the wording from the QEII tree plaques VJP
 - c) Commemorative Seat –
 - i) to receive update from NYMNPA on siting seat at Blue Bank Car Park: Clerk advised no further updates but RESOLVED to request the concrete plinth to be wider than the seat in order to rest feet VJP

6. Beacon Lighting 6th June 2024 9.15pm

- i) To discuss any updates on event and decide further action: No further updates, and noted event detailed in recent newsletter VJP

12 PARISH PLAN 2020-2025

The following was reviewed and decided as follows:

- a) 2020-2025 Annual Review Report – to be undertaken and reported at June 2024: Noted
- b) Parish Plan 2025 – to discuss and decide on following
 - i) Should the parish council have a Parish Plan commencing 2025? RESOLVED WGP/VJP to extend current Parish Plan to 2027, on basis that in 2026 will have a more robust footing for a more complex Parish Plan based on improved knowledge of responsibility and NYC Strategy. RESOLVED to accrue £1k money allotted under Parish Plan budget heading for 2024/25 and 2025/26 for use in new project timeline

Noted decision negated need to further discuss/decide on remaining questions.

Huge thanks given to the Working Group Party for all the effort taken in producing the proposal.

- ii) If yes to having a Parish Plan, consider and decide on WGP recommendations:
 - 1) To retain current headings with addition of planning and housing and to reformat with proposed table layout
 - 2) To print hard copy in colour with up to 12 pages of content as recommendation, and distribute parish wide
 - 3) To decide method of circulation as printed version, inserted into envelopes by Cllrs and circulated by hand by Cllrs
 - 4) Or to continue with having a simple but enhanced version of current Parish Plan containing Objectives/Aims and circulated as per parish newsletter
- iii) Does the Parish Council support a Parish Wide Survey to better inform and enable preparation of the 2025-30 Parish Plan?
- iv) If yes to a Parish Survey consider and decide on WGP recommendations:
 - 1) To consider whether to undertake proposed Survey in Appendix 1 of report, on basis of printed hard copy distributed to households in the parish
 - 2) Parish Cllrs to envelope and distribute by hand the survey including labelled return envelope
 - 3) Operate a volunteer return model with drop off locations, providing unstamped but labelled return envelope

13 PARISH POLICIES

The following was reviewed and decided as follows:

- i) No policies to be reviewed

14 COUNCILLOR ATTENDANCE AT EXTERNAL MEETINGS

Following issues considered and further action/decisions decided as follows:

- i) Remembrance Service 12/11/23 – Cllr JP attended, to receive feedback: Noted fewer attendees than usual
- ii) North Yorkshire Council Local Plan digital briefing 5/12/23 6-7pm – details circulated to Cllrs, no booking required - noted

15 CORRESPONDENCE

The following correspondence was received and decisions made as follows:

- (i) For Decision:
 - a) None
- (ii) For Information only (not for discussion/decision)
 - a) To note general correspondence circulated to Cllrs by email.
 - b) To note general updates from YLCA circulated to Cllrs by email.
 - c) FOI State of access road to Dean Hall hamlet – Clerk responded with details of

- parish council action and circulated copy to Cllrs
- d) NYC Household Waste Recycling Centre Consultation – circulated to Cllrs for individual response and put on website
 - e) The Clerk has received contact by residents/Cllrs/contractors on the following issues and responded accordingly and/or reported to the relevant authority under delegated powers:
 - i) Iburndale Play Park Fence – advised to contact NYC

16 COOPTION OF COUNCILLOR

VJP

The following was reviewed and decided as follows:

- A) Deadline for applications is the 31 December 2023

17 DATE OF NEXT MEETING.

- i) RESOLVED The parish council meetings will be as follows, subject to COVID19 regulations, and as per the meeting schedule agreed: VJP

Monday 8 January 2024 6.30pm—Joyce Sargeant Room, Sleights Village Hall

Monday 5 February 2024 6.30pm—Joyce Sargeant Room, Sleights Village Hall

Monday 4 March 2024 6.30pm—Joyce Sargeant Room, Sleights Village Hall

Monday 8 April 2024 6.30pm-7.00pm for the Annual Parish Meeting with speaker to be confirmed followed at 7.00pm for the ordinary Eskdaleside cum Ugglebarnby Parish Council Meeting— JS Room Sleights Village Hall—NO PUBLIC SESSION

Monday 13 May 2024 6.30pm for the Annual Meeting of the Council, followed immediately by the ordinary Eskdaleside cum Ugglebarnby Parish Council Meeting, —Joyce Sargeant Room, Sleights Village Hall —NO PUBLIC SESSION

Meeting finished at 7.45pm

Chairman:

Dated: