

**ESKDALESIDE CUM UGGLEBARNBY
PARISH COUNCIL**

Minutes of the proceedings of the Meeting of Eskdaleside cum Ugglebarnby Parish Council
held on **Monday 15 May 2023 at 6.45pm, immediately following the Annual Meeting of the Council, in Sleights
Village Hall** pursuant to Summons

Present:

Councillor L Jones (Vice-Chairman) in the Chair, Councillors M Gregory, A Harrison, J Parkin,
R Corner, D Tate, M Warner & S Willmington

Also present were V J Pitts (Clerk)

No Public Session was held.

Action by

1 TO RECEIVE APOLOGIES FOR ABSENCE & APPROVE IF REQUIRED

Apologies received from: Cllrs P Perry & A Watson

**2 TO IDENTIFY ANY ITEMS FOR DISCUSSION THAT MAY REQUIRE THE EXCLUSION OF
THE PRESS AND PUBLIC**

a) None

3 DECLARATIONS OF INTEREST

- None

4 POLICE MATTERS

i) To receive any reports from the Police: No Police representative present. Report received read out. Noted speed camera recently in operation in the village.

5 NYC UNITARY COUNCILLOR REPORT

To receive general update reports from Unitary Councillor representative and updates on relevant items detailed below from recent meetings and decide further action where necessary. Opportunity for Cllrs to ask questions.

NYC Cllr C Pearson not present, therefore, no updates on following issues

- 1) To receive general update report from NYC Cllr C Pearson
- 2) To receive feedback on progress with Linden Close Wildlife Area
- 3) Littlebeck – water running on highway: update report
- 4) Arriva Sunday Bus Service No 95 & 96

6 MINUTES

It was RESOLVED that the minutes of 3 April 2023 should be approved and signed.

VJP

7 REPORT ON MATTERS ARISING FROM PREVIOUS MEETING

The following issues were considered and action decided upon:

- i) Clerk to provide update on NYC reported issues: Clerk provided updates as follows:
 - Sleights School request for bollard/fencing: Response received advising budget restrictions and requesting further information, Clerk forwarded onto Headteacher to liaise directly with Area3 Highways
 - Iburndale Lane Street Sign missing: Clerk advised reported in 2020 and temporary fix undertaken, Clerk has reported again in March and April 2023
 - Grass Cutting/Footpath Ingham Close 38, 40, 42, 44: Clerk ascertained responsibilities are: footpath under NYC and embankment under Beyond Housing. Issues reported to relevant body for resolving
 - Falling Foss Tearoom Waste Bins: Response from NYC Waste is that unable to send a 22 ton vehicle to the car park to empty trade bins as access not suitable and the 7.5 ton vehicle does not have capacity, acknowledged fly tipping an issue in the past. NYMNPAs advised not a planning issue but suggested contacting Environmental

Health, which the Clerk has undertaken

- Sleights Car Park Clothes Banks relocation: no response
- Sunday Bus Service 95 & 96: NYC advised No 95 a commercially operated route and Arriva had responded stating that withdrawal of Sunday service based on performance over number of years ie low passenger numbers combined with higher costs. NYC will continue to support No 96 to Lealholm, though cannot subsidise a Sunday service

8 PLANNING MATTERS

VJP

The following issues were discussed and decided upon

i) NYMNPA

- a) NYM/2023/0195 Underhill Cottage, Blue Bank – application for certificate of lawfulness for conversion of adjoining outbuilding to holiday letting accommodation in excess of ten years: RESOLVED No Objections
- b) NYM/2022/0898 Yeoman Hall Woodlands, Sleights – construction of one principal dwelling with detached domestic outbuilding/garage – noted application withdrawn
- c) NYM/2023/0158 High Farm Uggelbarnby – application for demolition of hay store and conversion of and extension to stone barn to form one agricultural workers dwelling: RESOLVED No Objections but with comment that the agricultural dwelling restriction to be kept in perpetuity

ii) NYC

- a) 22/02517/LB 1 Carr View Hall 71 Coach Road, replacement timber windows – noted unable to respond due to determination date of 1/5/23
- b) 22/02025/HS 1 Orchard Road, Sleights – installation of dormer window and balcony to front elevation – noted unable to respond due to determination date of 27/4/23

iii) WOODS/MITH PROJECT (AngloAmerican (AA))

- a) To consider any issues in respect of mining activities that impact the parish and decide on actions to be taken: Noted that representative will provide update at July meeting, and that booking system for contractor deliveries more stringent.
- b) Skills4WorkS4W Team:
 - i) Cllr DT to update on works undertaken/to be undertaken, and decide further action if required: Noted S4W started strimming
 - ii) To discuss/decide on any future works to be given to the team to undertake: Noted no works at present, but some may arise following asset review in July

Note that all planning applications can be viewed online via:

Parish Council Website: <http://www.eskdaleside-cum-ugglebarnby-pc.org.uk>

NYMNPA: <http://planning.northyorkmoors.org.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>

SBC: <http://www.scarborough.gov.uk/default.aspx?page=6932>

9 YOUTH ADVISOR

VJP

Following issues were discussed and decided upon:

- a) Noted Youth Award Nomination Form circulated with Chairman's Annual Report – deadline 31 May 2023
- b) To decide on whether to appoint a Youth Advisor to the Parish Council starting September 2023: RESOLVED to proceed with process

10 FINANCE

VJP

Following issues were discussed and decided upon:

i) Payment Schedule

- a) To receive the payment schedule and approve payment of the invoices detailed: RESOLVED to approve
- ii) To approve 22/23 Qtr 4 Financial Statement & Bank Reconciliation: RESOLVED to approve
- iii) Review, approve and sign Annual Internal Control Checklist for 2022/2023 – noted undertaken at the Annual Meeting of the Council
- iv) AGAR/Annual Return 2022/2023 To confirm Period of Exercise of Public Rights of 30 days from 1 July 2023: RESOLVED to confirm
- v) AGAR/Annual Return 2022/2023 Internal Audit: To review and consider any feedback from

the Internal Auditor: Clerk advised no issues raised

vi) AGAR/Annual Return 2022/2023 Annual Governance Statement: a) reviewed effectiveness of the system of internal control and RESOLVED to b) approve and c) sign the Annual Governance Statement

vii) AGAR/Annual Return 2022/2023 Accounting Statement: To a) reviewed and RESOLVED to b) approve and c) sign the Accounting Statement

viii) AGAR/Annual Return 2022/2023 – Certification of Exemption: RESOLVED to certify as Exempt from a Limited Assurance Review for the year ended 31 March 2023

ix) SBC Precept & Model Agreement 2023/2024 1st Instalment – noted receipt of remittance advice £7940 (precept) & £2372.70 (Model Agreement)

x) Business Stream – water supply to public conveniences – notification received of price increase 1/4/23: measure water +8.1%, measured sewerage +5.9%, surface water +9.2%, trade effluent +5.9%: noted

11 PARISH MAINTENANCE

Following issues were discussed and decided upon:

1. Public Conveniences, Eskdaleside (VJP)
 - a) To receive information on any maintenance or other issues and decide further action if required: No issues
 - b) Blockage of Ladies toilet – to receive update and decide further actions: Drain unblocked, but no invoice from contractor as yet. Replacement drain required. No quote received from Nobles as yet, RESOLVED Cllr DT to chase and to obtain alternative quotes; defer to next meeting for decision
2. Maintenance/Repairs to Assets – update and to decide any further actions
 - a) Village Pump maintenance requirements
 - i) on hold until proposal/costs received from Cllr DT for consideration by the parish council
 - ii) Plaque quotes – on hold until refurbishment undertaken
 - b) To receive update on potential move of current noticeboard from Old Post Office to external wall of the Spar, and decide further actions: Clerk advised no feedback from Spar HQ on request
3. Monitoring of Footpaths:
 - i) To receive report from Cllr DT on any issues relating to footpaths within the parish boundary and to decide if any action to take: No issues
 - ii) To receive update from NYMNPA on PC's Priority Route" proposal: Response received stating would look at the routes and come up with a plan, and will provide updates in due course.
4. NYCC/Highways Issues to consider and decide any further actions required:
 - i) Noted as individuals, Cllrs can raise issues direct with NYCC Highways without having to go through the parish council or the Clerk
 - ii) NYCC sent various details of road work notifications: Noted
 - iii) To receive highway issues from Cllrs and to decide if any action to take:
 - a) Pothole, The Avenue: RESOLVED for Cllr DT to review and report on line
 - b) A169 Sleights to Pickering Road Closures: RESOLVED to report: poor notification, poor signage with details written in small letter with a black pen on masking tape, inadequate website information, NYC customer service feedback inadequate as advised road closed from May to October and signage will give further information.
5. Coronation HRH King Charles III – to consider and decide on following:
 - a) Hornbeam– on hold until new financial year, and to plant tree in Autumn 2023, note licence application submitted
 - b) Hornbeam Plaque – design/wording on hold until tree planted.
 - c) Commemorative Seat –
 - i) to discuss and decide on design: RESOLVED to ask contractor for potential ideas, with size the same as the WW Memorial Seat, defer to next meeting
 - ii) to receive update from NYMNPA on approval of siting seat at Blue Bank Car Park: Clerk advised waiting for response

12 PARISH PLAN 2020-2025

To consider the following and decide actions where necessary:

- a) Annual Review Report – to be reviewed in April and reported at the June meeting every year by the Working Group: Noted AH to email Clerk with review report for onward circulation WGP

and to provide proposal for agenda on how WGP to move forward with next iteration of Parish Plan

13 PARISH POLICIES

The following was reviewed and decided as follows:

- i) None

14 COUNCILLOR ATTENDANCE AT EXTERNAL MEETINGS

Following issues considered and further action/decisions decided as follows:

- i) Woodsmith Mine AngloAmerican LGF forum –26 April 2023, Sneaton Village Hall -Cllr DT to provide feedback: No feedback as Cllr DT unable to attend
- ii) NYMNPA Northern Area Parish Forum Meeting 18/4/23 7pm at Danby Lodge – Cllr AH to provide feedback: Cllr AH provided feedback, highlighted two pertinent issues:
 - Blue Bank car park to have increased Ranger attendance to keep area tidy, and NYMNPA to start charging fees
 - NYMNPA has 50 year programme regarding re-wetting moorland

15 CORRESPONDENCE

The following correspondence was received and decisions made as follows:

- (i) For Decision:
 - a) None
- (ii) For Information
 - a) Noted general correspondence circulated to Cllrs by email.
 - b) Noted general updates from YLCA circulated to Cllrs by email.
 - c) FOI from member of public regarding amalgamation of secondary schools in Whitby – Clerk responded advising the PC had no powers regarding provision/management of education establishments: noted
 - d) FOI from member of public complaining about promotion by NYMNPA of Seggimire Lane for use by cyclists: noted
 - e) NYC Standards Arrangements – circulated to Cllrs and noted that Clerk responded advising that PC already adopted the recent updated Code of Conduct as nationally advised
 - f) The Clerk has received contact by residents/Cllrs/contractors on the following issues and responded accordingly and/or reported to the relevant authority under delegated powers:
 - i) Linden Close/Carrs snicket grass cutting – Clarifying NYC confusion over location and being considered as highway verge, following reporting by resident
 - ii) Lack of Sunday bus service No 95 – Clerk reported to NYC

16 COOPTION OF COUNCILLOR

VJP

The following was reviewed and decided as follows:

- A) Notice for deadline for applications set at 24 June for discussion at next meeting: Noted

17 COUNCILLOR ISSUES

VJP

- i) To notify the clerk of matters that would like to be included on the agenda of the next meeting, **but note not for discussion, decision or action during current meeting by Cllrs;** however, if inappropriate for the parish council to put on the next meeting, ie outside parish council remit, the Clerk will advise accordingly. **To note Cllrs can contact the Clerk in between meetings to ask for items to be put on the agenda.**

- 1) None

18 DATE OF NEXT MEETING.

- i) RESOLVED The parish council meetings will be as follows, subject to COVID19 regulations, and as per the meeting schedule agreed: VJP

Monday 5 June 2023 6.30pm—Littlebeck Village Hall

Monday 3 July 2023 6.30pm—Joyce Sargeant Room, Sleights Village Hall

Monday 4 September 2023 6.30pm—Littlebeck Village Hall

Monday 2 October 2023 6.30pm—Joyce Sargeant Room, Sleights Village Hall

Monday 6 November 2023 6.30pm—Joyce Sargeant Room, Sleights Village Hall
 Monday 4 December 2023 6.30pm—Joyce Sargeant Room, Sleights Village Hall
 Monday 8 January 2024 6.30pm—Joyce Sargeant Room, Sleights Village Hall
 Monday 5 February 2024 6.30pm—Joyce Sargeant Room, Sleights Village Hall
 Monday 4 March 2024 6.30pm—Joyce Sargeant Room, Sleights Village Hall
 Monday 8 April 2024 6.30pm-7.00pm for the Annual Parish Meeting with speaker to be confirmed followed at 7.00pm for the ordinary Eskdaleside cum Ugglebarnby Parish Council Meeting— JS Room Sleights Village Hall—NO PUBLIC SESSION
 Monday 13 May 2024 6.30pm for the Annual Meeting of the Council, followed immediately by the ordinary Eskdaleside cum Ugglebarnby Parish Council Meeting, —Joyce Sargeant Room, Sleights Village Hall —NO PUBLIC SESSION

Meeting finished at 7.45pm

Chairman:

Dated: