Eskdaleside cum Ugglebarnby Parish Council

Minutes of the proceedings of the Meeting of Eskdaleside cum Ugglebarnby Parish Council held on **Monday 6th January 2025 at 6.30pm in Sleights Village Hall** pursuant to Summons

PRESENT: Councillor A Watson (Chairman) in the Chair. Councillors; D Tate, A Harrison, J Parkin, R Corner, M Warner & A-M Benson (Clerk).

There was a Public session prior to the start of the meeting. No members of the public were present, so no issues were raised.

1. APOLOGIES.

1.1. Apologies received from Pat Perry and Lynn Jones

1.2. The reasons for absence given by councillors were approved.

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2. DISPENSATION AND INTERESTS.

2.1. No dispensations were raised.

2.2. No declarations of interest were received.

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3. MINUTES.

3.1. To confirm the minutes of the Parish Council meeting held on the 2nd December 2024, as a true and correct record. **RESOLVED:** the minutes were approved with the addition of the page numbers for each year. Clerk to add them in.

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4. CO-OPTION OF COUNCILLOR. The following was reviewed and decided as follows.

4.1. One application to become a Parish Councillor was received before the deadline of 20th December 2024.

4.2. To hear from Applicant Steve Bremner about his experience and reasons for wanting to be a councillor. Steve Bremner explained his experience and skills he could bring to the Council.

4.3. **Members of the public and press to leave the room.**

4.4. To consider applications received for co-option for the office of Parish Councillor from the applicant.

4.5. **Members of the public and press to Return.**

4.6. To vote on co-option to the office of Parish Councillor. **RESOLVED:** Agreed unanimously that Steve Bremner be co-opted as a Parish Councillor for Eskdaleside cum Ugglebarnby Parish Council.

4.7. Upon co-option the Councillors are to sign the Declaration of Acceptance of Office document, if present. Declaration of acceptance duly signed by Steve Bremner.

4.8. To note, positions not filled will be re-advertised, with a deadline for 3 months' time. **RESOLVED:** Clerk to notify Monitoring Officer of the remaining vacancies.

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5. POLICE MATTERS.

Police reports for November and December 2024 were discussed. It was suggested that it might be useful for the Police to also include road closures they have been involved with too in the report.
RESOLVED: Clerk to contact NYP report compiler regarding this.

6. NORTH YORKSHIRE COUNCIL (NYC) REPORT.

No report received.

7. ITEMS FROM MEETING HELD ON THE 2nd DECEMBER 2024.

To receive information on the following ongoing issues and decide actions to be taken, where necessary:

7.1. Purchase of a new Laptop for the Clerk. The Clerk is picking up her new laptop shortly, as the transfer process is underway.

7.2. EUPC Website – After many and various attempts to contact the website company to tackle the issue of the insecure website, it was suggested we look into procuring a new website with a gov.uk domain and gov.uk email. Clerk informed the Council that the costs vary but will be similar to those paid previously. **RESOLVED:** Clerk to liaise with Cllr Bremner to bring a proposal to the next meeting.

7.3. S106 monies from planning application NYC. ZF24/00437/FLA - Land adj. 69 Carr Hill Lane, Briggswath. Clerk informed the Council that due to the Christmas holidays we are still awaiting a substantive reply.

7.4. Precept request was successfully submitted to North Yorkshire Council.

8. PLANNING APPLICATIONS. To consider and decide upon the following planning applications:

None received

9. PLANNING DECISIONS. To receive and note the following planning decision/information:

9.1. Withdrawn – NYM/2024/0721 – Woodsmith Mine, Sneaton. Application of variation of condition 2 of planning approval NYM/2022/0316 to allow an extended period to 29 March 2026 to complete the exploratory drilling and remove the associated equipment from site has been withdrawn.

9.2. Withdrawn - NYC ZF24/01778/OL – 39 Birch Grove, Sleights. Application for erection of a detached dwelling and formation of a new vehicular access, off Ingham Close has been withdrawn.

9.3. Refused – NYC ZF24/01549/HS - 9 Yew Tree Close Sleights. Application for Single storey rear extension was refused.

9.4. Permitted with conditions – NYC ZF24/00772/FL - 22 Carr Hill Lane Briggswath. Demolition of existing dwelling and erection of new dwelling

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10. ANGLO AMERICAN (AA) / WOODSMITH MINE.

10.1. To consider any issues in respect of mining activities that impact the Parish and decide on actions to be taken. No issues were raised.

10.2. Skills4Work Team.
Update on works undertaken or to be undertaken and decide actions to be taken if necessary. No updates as yet but **RESOLVED:** Clerk to contact Skills for work team regarding installing the two seats. S4W cannot do the concrete pad to mount the seat on, so it will be a contractor, we have had a preliminary price and will confirm shortly.

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11. FINANCE. To consider and decide action where necessary.

11.1. To receive the payment schedule and approve payment of the invoices detailed therein and sign cheques. **RESOLVED:** Payment Schedule was agreed.

11.2. To receive and approve the bank reconciliation. **RESOLVED:** Bank Reconciliation was approved.

11.3. To receive the budget forecast to year end 2024-25 and 3-year Budget Forecast. Clerk explained the year end forecast (which predicts a £6,000 saving against budget) and 3-year budget, which shows that we could potentially be in deficit by end of 2026-7 and 2027-8. **RESOLVED:** to approve the budget forecast and 3-year budget plan, and to consider the implications of inflation and salary increases when looking at spending and precept setting in 2025-26.

11.4. To consider moving to TSB Online Banking & receive information on the authorisation options – Clerk informed the Council that to move to Online banking the Bank signatories would need to complete an online registration form. Once registered they will be able to authorise payments through online banking in the same way they currently sign cheques with two authorisations needed for any payment. **RESOLVED:** to move to online banking, with the Clerk to send out the registration forms to the 4 signatories.

11.5. To consider changing the address on the bank account to that of the present Clerk and decide any additions or removals from authorised signatories. **RESOLVED:** once move to internet banking has been done, for the Clerk to be added as a signatory and the address of the bank account to be changed to her address.

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12. PARISH MAINTENANCE. To consider issues and decide actions to be taken, if required.

12.1. **Public Conveniences** – Update and decision on actions to be taken.

12.1.1. PAT and emergency light testing. – This matter is in progress, just arranging a time to do this.

12.2. **Parish Council Assets - Maintenance / Repairs –** To update and decide on actions to be taken.

12.2.1. Village pump refurbishment. Cllr Tate informed the meeting that a concrete block has now been secured for the base, so progress is being made.

12.2.2. Village pump plaque costs. **RESOLVED:** to defer this matter to the next meeting.

12.2.3. Update on destroyed seat at bottom of Sandy Lane and replacement. After liaising with the Oswald family, a new seat is being ordered.

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12.2.4. Update on replacement of unstable seat on Birch Grove a seat is being ordered as well as a concrete base.

12.2.5. To consider purchase of a new bench at Linden Close Wildlife area. **RESOLVED:** to defer this matter to the next meeting. Clerk to contact Chris Roe about possible licence for a seat there.

12.3. **Footpaths –** To receive report or updates from Cllr Tate or the Clerk on any issues within the Parish boundary and decide on actions to take.

12.3.1. Featherbed Lane signs. No updates

12.3.2. Whin Green to Iburndale footpath repairs. **RESOLVED:** defer to next meeting as still awaiting a response

12.3.3. NYMNPA – PC priority route. **RESOLVED:** defer to next meeting as still awaiting a response

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13. NYC / HIGHWAYS. To consider issues, updates and decide on actions to be taken.

13.1. Response from NYC Highways, following PC letter to Cllr Duncan Keane, Highways portfolio holder in regard to poor performance and ineffectual repairs. The Clerk informed the meeting that Karl Battersby had suggested an online meeting due to time constraints, however some councillors will struggle with an online meeting. **RESOLVED:** Clerk to request a face-to-face meeting.

13.2. Response, if received, from NYC Streetwise in regard to the road reinstatement at Carr Hill Lane / Ridge Lane junction. **RESOLVED:** defer to next meeting as still awaiting a response

13.3. Response, if received, to discuss the Linden Close wildlife area management plan. **RESOLVED:** defer to next meeting as still awaiting a response.

13.4. Response, if received, regarding site meeting at Ugglebarnby Low Lane regarding the excavated water filled hole in the verge. **RESOLVED:** defer to next meeting as still awaiting a response

13.5. Road Safety at junction of Birch Avenue and Lowdale Lane, Sleights **RESOLVED:** In the interest of safety at this junction, to contact NYC highways and request the provision of a parking restriction area on Lowdale Lane directly opposite the junction with Birch Avenue.

13.6. To receive an update on the grit bins on Lowdale Lane, Iburndale Lane & Coach Road. Clerk informed the Council that the bins on Coach Road and Lowdale Lane have now been refilled, but not those on Iburndale Lane. Councillors mentioned that due to the recent snow and ice, some of these bins are now empty again. **RESOLVED:** Clerk to ask for a further refill, and request the bins on Iburndale Lane, The Cliff and Carr Hill Lane are filled asap. Councillors to inform the Clerk of any further grit bins that need refilling.

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14. PARISH PLAN.

14.1. To receive an update from the Clerk on communications between the Parish Council and Parishioners. Newsletter / Web Site / Social Media. The Clerk investigated the possibility of getting the work of the Council out to local people via social media. A Facebook page can be used for this, with each post set to no comments allowed. Facebook can be used as a service by which we drive traffic to our website. **RESOLVED:** Clerk to look into this with the assistance of Cllr Bremner. Suggestion put forward to send out one last newsletter by post to inform everyone we are moving to website and Facebook. Council will need a secure website before implementing this.

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15. COUNCILLORS ATTENDANCE AT EXTERNAL MEETINGS. To consider reports and decide on actions to be taken.

None received

16. CORRESPONDANCE. The following correspondence was received and the decisions made were as follows.

16.1. **For Decision**

16.1.1 E-Mail sent to Royal Mail regarding the removal of the Post Box at Iburndale.
RESOLVED: defer to next meeting as still awaiting a response

16.2. **For information only.** (Not for discussion or decision).

16.2.1. General correspondence circulated to Councillors.

16.2.2. General updates from YLCA circulated to Councillors.

16.2.3. Information and / or public consolations received from NYC and other third parties circulated to Councillors and where appropriate uploaded to the Parish Council Web site.

17. MATTERS REQUESTED BY COUNCILLORS FOR INCLUSION ON THE NEXT MEETINGS AGENDA.

17.1. Outstanding matters from this meeting

17.2. Council Business Continuity Plan

17.3. EUPC Website – moving to another provider and gov.uk address

17.4. Network Rail and safety issues at Sleights pedestrian rail crossing.

18. DATE OF NEXT MEETING.

18.1. Resolved – the Parish Council meetings will be as follows as per the agreed meeting schedule.

Monday **3rd February 2025** - 6:30pm, Joyce Sargent Room, Sleights Village Hall
Monday **3rd March 2025** - NO PUBLIC SESSION
6:30pm – 7:00pm Annual Parish Meeting with Speaker, to be confirmed.
7:00pm – Ordinary Parish Council Meeting – Joyce Sargent Room, Sleights Village Hall.
Monday **7th April 2025** - 6:30pm, Joyce Sargent Room, Sleights Village Hall.
Monday **12th May 2025** - 6:30pm, Annual Parish Meeting, followed immediately by the ordinary Parish Council meeting - Joyce Sargent Room, Sleights Village Hall.

Meeting closed at 8.30pm

Anne-Marie Benson
Proper Officer (Clerk)
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